

# Judicial Branch of the Navajo Nation

JOANN B. JAYNE  
*Chief Justice of the Navajo Nation*



STEPHEN B. ETSITTY  
*Administrative Director of the Courts*

April 17, 2022

Sherylene Yazzie, Chief of Staff,  
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Navajo Nation Council  
P.O. Box 3390  
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Ms. Yazzie:

On behalf of the Navajo Nation Judicial Branch, I am officially submitting the enclosed FY 2022 Second Quarter Report, in advance of the scheduled Navajo Nation Council Spring Session.

If you have any questions, please contact me at 928-640-0332, or via email at [stephenbetsitty@navajo-nsn.gov](mailto:stephenbetsitty@navajo-nsn.gov).

Sincerely,

A handwritten signature in black ink, reading "Stephen B. Etsitty".

Stephen B. Etsitty,  
Administrative Director of the Courts

Enclosure

cc: JoAnn B. Jayne, Chief Justice  
Karen Francis, OCJ  
Chrono File



# NAVAJO NATION JUDICIAL BRANCH

FISCAL YEAR 2022

## SECOND QUARTER REPORT

January 1, 2022 – March 31, 2022

[www.courts.navajo-nsn.gov](http://www.courts.navajo-nsn.gov)

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# I. MESSAGE FROM THE CHIEF JUSTICE

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## Fiscal Year 2022 SECOND Quarterly Message

**Chief Justice JoAnn Jayne (Aláájí Hashkééjí Nahat'á)**

Yá'át'ééh, Shí Diné Doo Shíghéí, Ado Nihíí Nahatajíí Nataani Honorable 24<sup>th</sup> Navajo Nation Council Delegates, Doo Aláájí Hózhóójí Nahat'á Dájizdahyígí Jonathan Nez, Doo Myron Lizer Akádó Dájizdahyígí, Doo Seth Damon, Aláájí Nataani Dájizdahyígí, Doo distinguished guests. I respectfully present you the Hashkééjí Nahat'á (Judicial Branch) Second Quarterly Report for Fiscal Year 2022: Yasniít'ees, thawing of snow (January); Atsábiyááz, birth of Eagles (February); Wóózhch'íid, first cry of Eagles (March).

The Covid-19 Pandemic hit the Navajo Nation without warning in 2020. The novel coronavirus swept full force across the Judicial Branch judicial court districts, Supreme Court, Peacemaking Program, and Probation and Parole services with little time to prepare for a monumental event. Changes were placed within a reasonable amount of time by court administrators, judges, and staff who moved quickly to inform the public about ensuing changes to court operations during the Pandemic. The rapid changes created some confusion for court users and others.

Using traditional means of dispute resolution involving Navajo thinking and decision making, beginning in March, 2020, staff engaged in "Baayati" (Talking Things Out) to address the issues which plagued the Judicial Branch due to the Pandemic. Staff responded quickly to create a plan called the Continuity of Operations Plan ("COOP") using the method of dispute resolution based on the traditional practices of the Diné. Staff recognized that *K'e* was a central part of planning to maintain good relations among staff and the public, especially during a crisis created by an unknown virus. With *K'e*, Nitsahakees, Nahat'a, Iina, and Sihasin, the Judicial Branch were able to formulate a strategic plan upholding its key responsibilities for separation of governmental functions and judicial independence.

Through Nitsahakees, the Judicial Branch became aware of a problem, a Pandemic. With Nahat'a, staff developed plans to resolve most issues. Iina reminded us of the maturity and experience we had in addressing the challenges we faced. With Sihasin, we were hopeful for a successful outcome.

Certainly, challenges confronted court operations during the Pandemic. Shifting from in-person to virtual appearances did not make court operations easier. It became apparent at the onset of

the Pandemic that technology disproportionately affected court operations and involvement of the public. Online tools and communications are limited to the public in many communities where court operations had to turn to virtual means of access. Expansion of sharing information on the Judicial Branch website, radio ads, newspaper, drop boxes outside buildings, or social media outlets became alternative means of communications during the Pandemic. These means have limited uses and may not always fully explain details on court processes.

The Judicial Branch district courts, Supreme Court, Peacemaking Program, and the Probation and Parole Services were targets of criticism on certain court operations. In humility, we accepted constructive criticisms, made improvements, and continued to formulate court operations consistent with *K'ee* and established statutes and rules. The introduction of a coronavirus Pandemic changed how court hearings were conducted, how and where documents should be submitted, or which cases could be served or heard by virtual hearings.

Contrary to incorrect belief that the Judicial Branch was closed for court and program services, the district courts, Supreme Court, Peacemaking Program, and Probation and Parole services have always offered court operations and services during the Pandemic. The ingenuity of courts and programs in responding to an emergency is highly commendable and praise-worthy. Information technology saw heightened responsibility as it moved to assist staff to telework while still maintaining the required presence to provide legally required and essential court functions. The Pandemic created the need to improve technology which would become a permanent feature of court processes which has shown to be painstakingly slow and expensive. Thus, it is incumbent upon the Navajo Nation Executive and Legislative Branches to commit to, expand, and fully fund the Judicial Branch with General Funds of the Diné in order for the Judicial Branch to fulfill its mandate to maintain justice as a basic tenet of our People.

The Judicial Branch became an independent branch on April 1, 1959 and codified under Title 7, Navajo Nation Code. 7 N.N.C. § 201. The Branch was later re-established as a separate branch by the Navajo Nation Judicial Reform Act of 1985 by Navajo Nation Council Resolution. The requirement for independence is a necessary mandate for full funding to meet the requirements for justice. The Judicial Branch has moved into a road of recovery with expanding court and program services consistent with health and safety mandates for the public and staff. Ahéhee.

Respectfully,  
JoAnn B. Jayne, Chief Justice of the Navajo Nation

## II. CONTACT PERSON

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Judicial Branch of the Navajo Nation  
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## III. VISION, MISSION AND STRATEGIC GOALS

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### VISION

It is our vision that the present judicial system, consisting of an adversarial-style tribal court system modeled on Anglo courts, a peacemaking system modeled on Diné original dispute resolution methods, and Probation and Parole Services, will fully embody the values and processes of the Navajo People, including family and clan-centered Navajo values. Our justice system as a whole will truly reflect the heart and soul of the Diné. It will be one that the People can recognize as their own and fully participate in the spirit of nábináhaazláago.

### MISSION

The Judicial Branch will provide stability in the Navajo Nation government by providing court, peacemaking, and probation and parole services, to adjudicate cases, resolve disputes, rehabilitate individuals and families, restore harmony, educate the public, agencies, services and other governments in Diné bi beenahaz' áanii, and protect persons and property pursuant to Navajo Nation laws, customs, traditions, and applicable federal laws. Pursuant to Diné bi beenahaz' áanii, the Judicial Branch will carefully develop a justice system that fully embodies the traditional values and processes of the Navajo People.

### STRATEGIC GOALS

- One:* As the Navajo Nation court, peacemaking, and probation and parole system, we will ensure the continued provision of efficient, fair, and respectful judicial services.
- Two:* We will ensure access to the judicial system by the public.
- Three:* We will address the infrastructure needed to maximize partnerships across branches, agencies, and communities.
- Four:* We will develop a judicial system in accordance with Diné bi beenahaz' áanii that fully incorporates Navajo values and processes.
- Five:* We will address facilities needs.

## IV. JUDICIAL BRANCH DIRECTORY

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### **ADMINISTRATIVE OFFICE OF THE COURTS**

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#### **OFFICE OF THE CHIEF JUSTICE**

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JoAnn B. Jayne, Chief Justice

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#### **FISCAL SERVICES**

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### **SUPREME COURT OF THE NAVAJO NATION**

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Hon. JoAnn B. Jayne, Chief Justice

Hon. Eleanor Shirley, Associate Justice

Hon. Tina Tsinigine, Associate Justice

Corina Y. Smith, Supreme Court Clerk

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### **ALAMO / TO'HAIILEE JUDICIAL DISTRICT**

Alamo Court

P.O. Box 5458

Alamo, NM 87825

Hon. William J.J. Platero, Judge

Regina C. Begay-Roanhorse, Court Administrator

To'hajiilee Court

P.O. Box 3101-A

Canoncito, NM 87026

Hon. William J.J. Platero, Judge

Regina C. Begay-Roanhorse, Court Administrator

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### **ANETH JUDICIAL DISTRICT**

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Hon. Irene S. Black, Judge

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**CHINLE JUDICIAL DISTRICT**

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Chinle, AZ 86503

Hon. Rudy I. Bedonie, Judge  
Hon. Cynthia Thompson, Judge  
Vanessa Mescal, Court Administrator

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Hon. Leonard Livingston, Judge  
Tanya J. Chavez, Court Administrator

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**DILKON JUDICIAL DISTRICT**

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Hon. Neomi Gilmore, Judge  
Darlene LaFrance, Court Administrator

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**DZIL YUJIN JUDICIAL DISTRICT**

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Arlene Lee, Court Administrator

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**KAYENTA JUDICIAL DISTRICT**

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Esther Jose, Court Administrator

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**SHIPROCK JUDICIAL DISTRICT**

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**TUBA CITY JUDICIAL DISTRICT**

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Hon. Victor J. Clyde, Judge  
Alice Huskie, Court Administrator

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**WINDOW ROCK JUDICIAL DISTRICT**

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Window Rock, AZ 86515  
  
Hon. Malcolm Begay, Judge  
Verlena Hale, Court Administrator

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## V. ADMINISTRATIVE OFFICE OF THE COURTS

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During the second quarter (January – March 2022) in FY 2022, the Administrative Office of the Courts (“AOC”) completed the following:

### A. ADMINISTRATION

#### Emergency Response to COVID-19 Pandemic

The Administrative Director of the Courts is the designated Continuity of Operation Plan (“COOP”) Coordinator, and works with a designated team of executive and essential staff to implement the COOP for Judicial Branch operations during the public health emergency. The goal is to maintain essential services to uphold the courts’ statutory responsibilities, to address emergency matters that come before the courts, and to conduct essential court-related functions, all while providing for safe working conditions and mitigating the spread of Coronavirus on the Navajo Nation. In order to keep personnel safe, the branch is now operating with an in-person workforce and a teleworking workforce. The branch has established teleworking policies, procedures and tools. The actions taken since March 2020 are to restrict all non-essential travel, and to support the entire workforce so they can do their jobs from Judicial Branch facilities or their home locations, and to minimize the in-person staff presence in the Judicial Branch facilities. Improvements in information technology, communication devices and internet-based services is on-going in order for court management and court-related programmatic functions to continue.

#### Facilities and Closure/Devolution/Alternate Facility

This second quarter following facilities were temporarily closed due to a potential or confirmed COVID-19 exposures:

\*On January 3, 2022, the Peacemaking Program building was closed due to a reported COVID-19 exposure. The program did not have to devolve, however it relied on Alternative Facility (teleworking) for the continuation of essential services and functions. The program building was cleaned on January 7, 2022 and re-entry into the court building was approved on January 10, 2022.

\*On January 6, 2022, the To’Hajiilee Judicial District court building was closed due to a reported COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) and assistance from Alamo Judicial District for the continuation of essential services and functions. The court building was cleaned by January 10, 2022 and re-entry into the court building was approved.

\*On January 11, 2022, the Chinle Judicial District court building was closed due to a potential COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) and assistance from Dził Yijiin Judicial District for the continuation of essential services and functions. The court building was cleaned/disinfected on January 14, 2022; and then on January 17, 2022 re-entry into the court building was approved.

\*On January 12, 2022, the Alamo Judicial District court building was closed due to a reported COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) and assistance from To'hajiilee Judicial District for the continuation of essential services and functions. The court building was cleaned on January 14, 2022; and then on January 19, 2021 re-entry into the court building was approved.

\*On January 14, 2022, the Tuba City Judicial District court building was closed due to a potential COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) for the continuation of essential services and functions. The court building was cleaned/disinfected on January 18, 2022; and then on January 19, 2022 re-entry into the court building was approved.

\*On January 19, 2022, the Administrative Offices of the Courts (AOC) and Window Rock Judicial District building was closed due to a reported COVID-19 exposure. The AOC and the court did not have to devolve, however they relied on Alternative Facility (teleworking) and relying on workspace in the Old Supreme Court building for the continuation of essential services and functions. The AOC building was cleaned on January 20, 2022; and then on January 23, 2022 re-entry into the court building was approved.

\*On January 19, 2022, the Crownpoint Judicial District court building was closed due to a potential COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) and assistance from Ramah Judicial District for the continuation of essential services and functions. The court building was cleaned/disinfected on January 20, 2022; and then on January 21, 2022 re-entry into the court building was approved.

\*On January 27, 2022, the Crownpoint Judicial District court building was closed due to a reported COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) and assistance from Ramah Judicial District for the continuation of essential services and functions. The court building was cleaned on January 30, 2022; and then on January 31, 2022 re-entry into the court building was approved.

\*On February 3, 2022, the Supreme Court building was closed due to a reported COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) for the continuation of essential services and functions. The court building was cleaned on February 7, 2022, and re-entry into the court building was approved that same day.

\*On February 8, 2022, the Tuba City Judicial District court building was closed due to a potential COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) for the continuation of essential services and functions. The court building was cleaned/disinfected on February 11, 2022; and then re-entry into the court building was approved that same day.

\*On February 9, 2022, the Chinle Judicial District court building was closed due to a potential COVID-19 exposure. The court did not have to devolve, however it relied on Alternative Facility (teleworking) and support from Dził Yijiin Judicial District for the continuation of

essential services and functions. The court building was cleaned/disinfected on February 14, 2022; and then on February 15, 2022 re-entry into the court building was approved.

As the COVID-19 pandemic continues, it is imperative to understand the changing guidance for Fully-Vaccinated persons, for the Coronavirus variants, the new vaccine/testing policy requirements, and for cleaning, disinfecting COVID-19 contaminated facilities provided by the Center for Disease Control and Prevention and the Navajo Nation Health Command Operations Center (HCOC). The new guidance allows for quick responses to emergency exposures inside Navajo Nation facilities from the COVID-19 virus, coupled with new self-monitoring guidance for Fully-Vaccinated persons. The cleaning and disinfecting of a building or the affected work spaces can be accomplished by staff, and re-entry into a clean and safe building can occur much faster at this time. This allows for a quicker resumption of services by the courts and programs.

When a Judicial Branch facility closes due to a report of a potential or confirmed exposure, it is out of an abundance of caution to protect our personnel, and to do our best to mitigate the spread of the Coronavirus and its variants in our communities where we live and work.

### Accomplishments

Administrative Director facilitates weekly Branch Teleconferences to update all Business Unit managers and judges regarding COOP issues, health and safety information, and priority administrative issues. Major accomplishments for this quarter include: receiving a Satisfactory rating from the Bureau of Indian Affairs for the 2020-2021 Annual Monitoring review of the P.L. 93-638 Tribal Courts contract (To'Hajiilee and Alamo Judicial Districts were reviewed); made progress on the Window Rock Judicial District Modular Building project in obtaining a Contract Number, the first payment was processed; the proposed budgets for the American Rescue Plan Act - Fiscal Recovery Funds (ARPA-FRF) were included in legislation 0257-21, but the bill failed at the Navajo Nation Council; completed responses to the FY 2022 Conditions of Appropriations and Legislative Concerns and presented them to the Law and Order and Budget and Finance Committees on February 14-15, 2022.

This quarter, Administrative Director, in the capacity of COOP Coordinator, approved the requests from the following judicial district/programs to move into Phase One of the re-opening process: Ramah, Tuba City, Aneth, Dził Yijiin, Dilkon, Window Rock, Administrative Offices of the Courts, and the Supreme Court. Support and assistance will continue next quarter to move the courts and programs into Phase Two.

## **B. HUMAN RESOURCES (“HR”)**

### **Recruitment**

1. To fill vacant judge and staff positions, HR advertises on the Judicial Branch website, social media sites, local newspapers and radio stations, local/state organizations, national tribal organizations, and law school websites.
2. Judicial Branch staff also make one-on-one contacts regarding vacancies.

## Judge Applicants

HR did not receive any judge applications during the second quarter.

## Selection during First Quarter

During this quarter, HR processed new hire, resignation and retirement personnel action forms (PAF), as well as change notice PAFs (introductory to regular status).

1. Four (4) positions were filled.
2. Seven (7) individuals transitioned from 90-day introductory to regular status employees.
3. One (1) retirement.
4. Five (5) employees resigned.
5. No employee was terminated.
6. No employee ended temporary employment with the branch.

Though the Judicial Branch's offices are closed to the public, and there are no face-to-face meetings, during this quarter the HR office successfully recruited and filled four (4) vacancies. The Judicial Branch programs, judicial districts, and Supreme Court have engaged in tele- or video-conference interviews. Initial onboarding and training for new hires is conducted through virtual methods. When the employee reports to work in-person, the districts/programs conduct in-person training for new hires.

## Training

During this quarter, the Office of Human Resources coordinated or presented twenty (20) trainings for Judicial Branch employees. The Training Manager led the following trainings:

<b>JANUARY</b>	<b>2022</b>	<b># of Participants</b>
3 <sup>rd</sup>	IPC-COVID 19	14
4 <sup>th</sup>	PMP Winter Coyote Stories	47
11 <sup>th</sup>	JB Employee Policy Procedures-NEMSO	3
28 <sup>th</sup>	Employee Counseling Services	29
31 <sup>st</sup>	PMP Winter Coyote Stories	52
<b>FEBRUARY</b>	<b>2022</b>	
3 <sup>rd</sup>	PMP Winter Coyote Stories	44
11 <sup>th</sup>	Employee Counseling Services	37
25 <sup>th</sup>	PMP Winter Coyote Stories	46
25 <sup>th</sup>	DBMHS-Self-Care presentation	47
28 <sup>th</sup>	Legal Advice vs. Legal Information (Ethics)	71
<b>MARCH</b>	<b>2022</b>	
1 <sup>st</sup>	PMP Winter Coyote Stories	49
25 <sup>th</sup>	Employee Counseling Services	17
31 <sup>st</sup>	DBMHS-Self-Care	14

The HR Director and HR Specialist conducted training for one district's court staff on overtime for non-exempt employees.

The HR Director assisted the Health and Safety Advisor and the Continuity of Operations Plan (COOP) Team with six (6) COVID-19 update trainings for all court and program personnel during this quarter.

In addition to the above trainings, the Training Manager completed a Training Certification through MSI, Inc., and attended the following trainings:

1. Risk Management Training, as part of the Professional Services Contract Development.
2. COVID-19 Update training for all branch personnel.
3. FMIS 6B training.

### **Policy Development**

The Training Manager leads two (2) workgroups that are revising two (2) branch policies:

1. Judicial Branch Court Safety Policy
2. Training Policy

The HR Director is developing COVID-19 Leave Policy procedures for the branch, which is expected to be finalized in April 2022.

### **Other**

1. The Training Manager is also taking the lead in setting up Navajo Nation OSHA complimentary visits at the district court and program offices. As the branch moves forward with reopening plans, safety of staff, buildings, and the public is of primary importance. These visits provide opportunities for developing additional training to keep the staff safe during the pandemic.
2. In January each year, the branch completes annual evaluations for its employees. The HR Office takes the lead to ensure annual performance evaluations are completed for all staff.
3. The HR Director assisted the COOP Coordinator and the COOP team with the districts/programs' completion of Phase One re-opening plans. The branch has a plan, titled Roadmap to Full Capacity, which is a carefully crafted plan to keep staff, facilities, and the public safe for the courts and programs to provide court and court-related services to the public during the pandemic. All courts and programs were given a deadline to submit their Phase One plans by mid-February 2022, and in consultation with the Chief Justice, the COOP Coordinator approved most of these plans. The courts and programs are now in the early stages of developing their Phase Two plans, which will allow increased in-person staffing and expansion of services.
4. The HR Office continues to work with staff regarding possible or actual COVID-19 exposures. To date, no exposures resulting in positive COVID-19 cases have occurred onsite at any of our facilities. However, out of an abundance of caution, even if there is a possible exposure to our staff and facilities, the HR Office works with the district/program leadership, the Health & Safety Advisor, and the COOP Coordinator on timeframes for closing court facilities if necessary, arranging for sister courts to continue

operating for a temporarily closed court if needed, and rearranging staff as necessary. If there is a possible exposure to staff, HR also conducts contact tracing.

5. The HR Office provides customer service to applicants during the application, recruitment and selection process; and, provides guidance to staff regarding employee policies and procedures. HR assists supervisors with employee relations matters; completes bi-weekly master timesheets on behalf of the branch; and, assists branch leadership and management in other areas as assigned, i.e., American Rescue Plan Act development activities, FY 2023 budget development, external grant applications.
6. The HR Office assists the Office of the Chief Justice with probationary judge/justice evaluations.
7. Because the Judicial Conduct Commission (“JCC”) does not have its own staff, some Judicial Branch staff assist JCC in fulfilling its duties and responsibilities, including the HR Director.
8. The HR Director is also assigned to represent the branch on the Motor Vehicle Review Board (MVRB). The board meets monthly. During this quarter, the MVRB also conducted Handbook revision work sessions.
9. The HR Director also attends the Retirement Plan Administration Committee (RPAC) meetings when the Chief Justice is unavailable. The RPAC meets monthly.
10. The HR Director also meets weekly with a Judicial Branch team to update the branch’s strategic plan.
11. The Judicial Branch will be conducting a compensation study. The HR Office is taking the lead in finalizing the contract for this study, which is in the 164B review process.

### **C. NAVAJO NATION INTEGRATED JUSTICE INFORMATION SHARING PROJECT (NNIJISP)**

#### **Accomplishments**

1. Monitoring the approved Fiscal Year (FY) 2022 NNIJISP Fixed Costs Budget of \$375,000 by processing procurement of computer equipment for NNIJISP partners.
2. FY 2022 Fixed Cost budget was approved in the amount of \$375,000. NNIJISP does not have a budget for supplies, equipment, and professional service contracts, and is only able to pay internet services, software support and staff training. NNIJISP must be cognizant and focus on goals and objectives in partnership with Division of Public Safety/Information Management Section, Social Services/Family Services, Judicial Branch Courts, Probation and Parole Services, Peacemaking Program and Department of Information Technology, who are key components of the Navajo Nation justice community.
3. NNIJISP partners modified and updated the “Memorandum of Understanding” and is currently in the process of acquiring original signatures of partners/leadership and key stakeholders within the justice community.

4. Attended Skype meetings for Weekly branch updates, Budget preparation, Contract and Request for Proposal presentations, Fiscal Office financial meetings, website design meetings, IT related webinars, monthly NNIJISP meetings, and NNIJISP data sharing work sessions.

#### **Activities by NNIJISP System and Programming Manager**

1. Provide IT request assistance, solutions/upgrades for software support, software upgrades for desktop computers, installation of printers, training, hardware and software using Skype for Business resolve trouble shooting issues.
2. Assist and provide quotes for purchase of computer equipment, printers, monitors, MiFi, external drives, desktops and laptops for Administrative Office of the Courts, Supreme Court, and Judicial Courts.
3. Completed FY 2022 2<sup>nd</sup> Quarter Performance Criteria and quarterly narrative reports.
4. Coordinated and facilitated monthly NNIJISP meetings and work sessions. NNIJISP leadership is focusing on legislative concerns among partners, and we are addressing data sharing for a more effective flow of court cases.
5. Provide continued IT support of computer and network usage, JustWare hardware and software for Judicial Branch.

#### **Objectives for the Next Quarter**

1. Obtain and complete NNIJISP MOU leadership signatures.
2. Complete receiving report, process procurement of billing statements for internet connections, MiFi devices, and wireless services.
3. Coordinate NNIJISP meeting dates, agendas and scheduling; and development of FY 2023 budget request.
4. Provide continued information technology support of computer and network usage, JustWare, hardware and software for Judicial Branch.
5. Complete NNIJISP Quarterly and Performance Criteria reports.

#### **D. GRANTS ADMINISTRATION**

##### **Grants Management:**

1. Worked with Dilkon Judicial District and Dził Yijiin Judicial District to plan and develop a Family Wellness Court.
2. Assisted in the development of the Navajo Nation framing paper for the U.S. Department of Justice Tribal Consultations.
3. Helped to plan and develop the Navajo Nation CTAS 2022 grant proposal.
4. Supported the Dine' Action Plan as the Advisory Committee was established. Grand Administrator began collaborating with the Casey Family Foundation to accomplish the goals and objectives of the DAP.

5. Secured funding from BIA – Tribal Justice Support office for needed positions within the Judicial Branch: Judicial Hearing Officers, Judicial Clerk, Training Manager, Health and Safety Advisor, and Document Technicians.
6. Completed quarterly reports and necessary grants administration responsibilities.

#### **Training:**

1. As part of the COOP Team, provided training to the district courts and programs on the Roadmap to Full Capacity, Phase One and Phase Two plans.

#### **Coordination:**

1. Coordinated a group of staff to develop the Judicial Branch Strategic Plan for finalization in the next quarter.
2. Supported the development of the Judicial Branch ARPA-FRF funding proposal.
3. Worked as part of the COOP Team to provide technical assistance to the Judicial Districts as they move through their Roadmap to Full Capacity re-opening phases.
4. As a COOP Team member, participated in responses to COVID-19 exposures across the Judicial Branch.
5. Coordinated staff to plan and develop contracts for building maintenance services.
6. Planned and developed the Request for Proposals (RFP) for Private Process Servers for use by district court staff.

### **E. INFORMATION TECHNOLOGY**

#### **Accomplishments of Objectives set the Previous Quarter**

Provided continual personal computer support at Tuba City, Kayenta, Chinle, Window Rock, Crownpoint, Ramah, Alamo, To'Hajiilee, Dilkon, Dził Yijiin and Aneth courts.

Provided continual support for video conferencing communications for AOC, Tuba City, Dilkon, Ramah, Shiprock, Window Rock, Window Rock Detention, Supreme Court, Tuba City Detention, Kayenta, Aneth, Chinle and Crownpoint courts. Utilizing Skype for Business and CourtCall.

Provided System Administration support for the Journal Technologies JustWare computer software application for **Navajo Nation Supreme Court**; **Shiprock** Courts, Probation and Prosecutors; **Dilkon** Courts, Probation, Peacemaking and Prosecutors Office; **Chinle** Courts, Probation, Peacemaking and Prosecutors Office; **Aneth** Courts, Probation and Peacemaking; **Kayenta** Courts, Probation, Peacemaking and Prosecutors Office; **Tuba City** Courts, Probation and Peacemaking; **Window Rock** Courts, Probation, Peacemaking and Prosecutors Office; **Crownpoint** Courts, Probation, Peacemaking and Prosecutors Office; **Dził Yijiin** Courts; **To'Hajiilee** Courts, Probation, Peacemaking and Prosecutors Office; **Alamo** Courts, Probation, Peacemaking and Prosecutors Office; **Ramah** Courts, Probation, Peacemaking and Prosecutors Office.

Continued network monitoring of the NN Courts' network infrastructure for malware activity.



Continued providing technical support for the Judicial Branch for teleworking. Laptops were verified that JTI JustWare, PAN GlobalProtect, Foxit Phantom PDF, and Skype For Business as working from external networks.

Provided and assisted with maintenance and software updates to Judicial Branch database servers for prevention of malware and unauthorized intrusions.

### **Other Significant Accomplishments**

Continued with replacement of printers and scanners for Judicial Branch personnel for processing of court documents at the districts and for teleworkers.

Provided communications support between courts, prosecution, law enforcement and public defender for court services.

Provided support for CourtCall.com for Supreme Court hearings.

Continued meetings with Website Redesign Team ( <https://courts.navajo-nsn.gov>) project to develop a Request for Proposals (RFP) document. RFP will include information gathered from the Judicial Branch programs to create a scope of work.

Attended the weekly Judicial Branch teleconference meetings.

Continue to prepare and configure computers for new employees hired by Judicial Branch.

Continue development of an IT policy for Judicial Branch to be presented to the Judges for review and approval.

### **Objectives to be Accomplished in the Next Quarter**

To maintain personal computer support at Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Ramah, Pueblo Pintado, Alamo, To'Hajiilee, Dilkon, Aneth and Dził Yijiin courts.

To continue limited support for the digital recorders, document archival computer systems and Skype For Business recordings.

To provide configuration/maintenance support to the NNIJISP Project at the Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Dilkon, To'Hajiilee, Aneth, Alamo, Ramah and Dził Yijiin courts, probation offices, and peacemaking offices.

To provide limited configuration/maintenance support to the NNIJISP Project at the Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Dilkon, To'Hajiilee, Alamo and Ramah prosecutor offices.

To provide continued support and training for JTI's JustWare application for all Navajo Nation Courts, Prosecutors, Peacemaking, Probation and Public Defender staff.

To continue to maintain JusticeWeb client access requests.

To continue to provide support for webpage modifications for [www.courts.navajo-nsn.gov](http://www.courts.navajo-nsn.gov) website and to continue with development of the upgrade/replacement of the <https://courts.navajo-nsn.gov> website.

To continue deployment and support of teleworking equipment for Judicial Branch personnel. Printers, portable digital recorders, laptops, dock systems, backup batteries, Skype for Business application, MS Office Pro 2019, GlobalProtect and computer system drivers for Judicial Branch staff.

## **F. PROBATION & PAROLE SERVICES (“PPS”)**

### **Accomplishment of Objectives**

In this quarter, the PPS management team, and To’Hajiilee Judicial District Staff Attorney met each month to work on completing the Standard Operating Procedures Manual (SOP). We are near completing the adult portion of the SOP when discussions of COVID-19 pandemic work practices came up. We discussed teleworking and considered to include into the SOP, if such similar circumstances as a global pandemic arises again in the future. We created a short section to include “Telecommute Work” into the SOP. We will complete the adult section in the next quarter and move on to the juvenile section. Revisions to the SOP working document should be ready and available by the end of the 4<sup>th</sup> quarter.

PPS was able to meet two (2) goals with respect to training this quarter:

1. The PPS Management Team coordinated two training sessions in this quarter. The first training was actually a follow-up to a previous training regarding implementation of a revised statistical form. The form was revised by the PPS management team and implemented at the beginning of the Fiscal Year 2022. Since then, periodic follow-up sessions were conducted to ensure all staff we transitioning to use the new form. Senior Probation Officers have met with their staff individually for technical support and some staff prefer one-on-one training sessions. Due to transitioning stages, we see ongoing follow-up sessions with the staff.
2. The second training was held on March 31, 2022. Staff Attorney presented a one-day training to the all PPS staff. The training was on Criminal Rules and Procedures. This training is part of the training curriculum, and to be an annual refresher course for seasons probation staff and new training for new staff. Criminal Rules and Procedures are statutory tools that must be used to ensure compliance and used to manage post judgement cases, and pre-judgement cases.

Another goal PPS met was scheduling the Probation Management Team to meet, to discuss and organize and identify expenditures for the department. We organized and identified an amount each quarter to expend and/or transfer funds, if needed, to ensure funds are available and are expended by the end of the 4<sup>th</sup> quarter. It takes a team to identify, assign and inventory for a large business unit such as PPS. This is done to ensure all expenditures are accounted for and expended evenly for all 13 districts. Supply needs, equipment, maintenance to the buildings, and assigned vehicles are properly maintained and fulfilled. PPS is half-way into expending FY 2022 funds according to our in-house ledger. The process is an on-going effort and task.

In this quarter, PPS met a goal to continue to work with the three (3) Office Technicians. They are preparing an overall questionnaire for the anticipated new staff (Document Technicians) for the purpose of the interview process. The Office Technicians are meeting regularly to complete the questionnaire, they are near completion and ready for review to utilize.

The Chief Probation Officer (CPO) did not meet her last goal for completing one-on-one training follow-ups regarding quarterly narratives in the second quarter due. However, CPO will schedule individual follow-up sessions into the third quarter.

### **Other Significant Accomplishments**

During the second quarter, the Senior Probation Officers prepared and reviewed Phase One plans pursuant to the Roadmap to Full Capacity. We met with the staff, District Court Administrators, Health and Safety Advisor, Human Resources Office and other AOC personnel this quarter; and coordinated among the 13 districts and 3-types of buildings that range across the districts. Despite these challenges we worked with each district to move over half of them into Phase One of re-opening. PPS still has three (3) districts to move into Phase One. Crownpoint district has moved into Phase Two and PPS staff are working in that phase. The Senior Probation Officers did a good job compiling the plan summaries, and scheduling districts meetings and being transparent with their front-line staff to meet roadmap requirements. Teamwork efforts will continue into the next quarter.

In this quarter, staff performance evaluations for the three Senior Probation Officers and one Admin Office Technician were completed. In addition, I instructed all Senior Probation Officers to complete and submit their annual evaluations with their frontline probation staff.

We maintained weekly meetings to ensure continuation of daily Probation operations. Weekly meetings are a priority for sharing information, demonstrating transparency, recognizing support staff are essential, and all projects will continue to be a part of daily operations. Although the pandemic restrictions are subtly lifting it is imperative for the PPS management team to meet weekly until we move into Phase Three of the Roadmap. PPS has been in operations all through the pandemic from March, 2020 because PPS was obligated by law, statutes, rules and procedures to keep the doors open. All frontline Probation Officers kept their cases active. Therefore, Probation Officers maintained contacts via phone and email with their clients. Barriers and challenges were brought to the weekly Round Table meetings, at this table we worked together to find solutions to help staff assist and work with their clients. Everyone adjusted and learned to manage and communicate with their clients, with resources and the public.

We completed and submitted the first draft of the annual PPS General Funds budget for FY 2023, after meetings with the PPS management team and a review of anticipate expenses and needs. We will revisit the draft budget until it is finalized in the next quarter. PPS management team periodically consults with our AOC Financial Technician who oversees and help to manage the PPS business unit by ensuring an accurate in-house general ledger and her overall department ledger correspond with each other. Her assistance has been very helpful and her guidance is appreciated.

The ARPA budget for PPS was completed and submitted last quarter of 2021 and is pending for approval. That budget was revisited by PPS management team to ensure that we were in-compliance with the scope of work and the primary purposes for funding.

Senior Probation Officers have been delegated the following responsibilities: Harmon Mason now represents PPS on the Policy Committee; Sheila Begishie represents PPS on the Safety Team - she is also assigned to oversee the Probation Safety Team; JoAnn Holyan-Terry is co-assigned with Probation Officer Calvin Silas to represent PPS at the Navajo Nation Opioid Crisis Taskforce. I have had to assigned Administration Office Technician to attend NNIJISP meetings for PPS. She provides updated notes and reports. All staff assigned delegated tasks are given time at the weekly PPS Round Table to share and update notes from their activities. The PPS management team works with the Office Technicians, we recognize their diligent efforts and support through the last two years. They are doing a good job.

Chief Probation Officer (CPO) has been attending the Judicial Branch Strategic Planning meetings. CPO was assigned to revisit Goal 7 for revisions and edits and complete an updated version of the PPS department plan. Senior Probation Officer Harmon Mason and CPO met to revise Goal 7 and we submitted a revised version to be included in the overall Judicial Branch Strategic Plan.

The PPS Management team worked on updating and implementing revisions of PPS training material into the training curriculum, one for the new staff orientation and the other to use as annual refresher courses. We will also use the training curriculum for Resource/Community presentations to share information about Probation & Parole Services. A power point presentation was created as an outline for the orientation. We are scheduling an orientation/training session in this quarter for all new staff. The orientation will provide duties and responsibilities following the outline of the job description. The Senior Probation Officers, Office Technicians and CPO will conduct the orientation/training sessions.

In this quarter, the PPS management team along with the Office Technicians work hard to revise, update, enhance and identify curriculum skills for identified training needs. We look forward to the final curriculum with respect to service deliverables and positive client outcome. The PPS management team understands as we move into phases of re-opening staff will return back to the office very soon. We are planning for staff, building and client engagement. The Roadmap phases helps us move along to ensure all necessities are in place, ready to use and take on the new “normal” to provide adequate services to the client and the public.

CPO was assigned to help respond to a directive from the Law and Order Committee (LOC) to identify any statutory and/or policy changes that would help the systematic operations. We identified a proposed amendment to the current PPS Plan of Operations to include “Community Court”. Community Court is used in the Aneth Judicial District. Honorable Irene Black refers cases to Probation & Parole Services to supervise and work with community court clients. The Community Court method is recommended, achievable and has a successful outcome by the client, family and the community. The second item identified is a request or a recommendation to strike a language in Title-17, Section 220 B. 9 & 10, Electronic Monitoring by Probation & Parole Services. We look forward to discussing these items with the oversight committee.

## **District Narratives**

All (13) districts, staff of twenty-eight (28) remain teleworking from home. As some districts move into Phase One of the Roadmap to Full Capacity there are exceptions to scheduling staff to return to the office, as staggered staffing follows Roadmap precautionary outlines and stages. For example, Crownpoint PPS is the only district that has staff in the building throughout the week, again at staggering schedules and times. Other districts are preparing with recommendations by Navajo Nation Occupational Safety and Health Administration (NNOSHA). Currently, NNOSHA does not recommend return to office in Tuba City and Chinle because of HVAC system that are not working properly. This has been addressed to AOC administrators including the COOP team on numerous occasions.

PPS staff continue to work with laptops, scanners, supplies and new printers. Cases are managed through the JustWare system. Travel was restricted yet we managed and maintained contact with services and clients contact from home, using email and cell phones. PPS is diligently working to ensure their assigned clients are within compliance. Staff's abilities and capabilities of ensuring direct services was challenged, but cooperation, consistency and communication resulted in compliance.

We will continue to stay on the set schedule of teleworking for time being while staff make telephonic contacts to ensure compliance with court orders.

Despite the challenges and barriers, probation staff have succeeded to adapt and work through with barriers, challenges and limitations to ensure proper statutory process.

### **Objectives to be Accomplished in the Next Quarter**

1. To have all new staff orientated and trained into their new positions.
2. To at least have Phase Two of the Roadmap to Full Capacity organized and ready for consideration by all districts.
3. To Identify and conduct two training sessions for all Probation Staff.
4. To compile all PPS training course into one curriculum.
5. To coordinate and schedule a leadership training for PPS Management team.

## **VI. PEACEMAKING PROGRAM**

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### **Accomplishment of Objectives set the Previous Quarter**

After retirement of Program Coordinator Mr. Roman Bitsuie in March 2021 the program is under the direction of new Program Coordinator Elaine Henderson. Ms. Henderson is reviewing the organizational structure and other aspects of the program and has been active in the Judicial Branch management team, participating in weekly Judicial Branch meetings. She also

participates in Judicial updates, logistics, facilitates PMP staff meetings which are now at least weekly to prepare program staff on Phase-in plans for Judicial Branch to return to full capacity. The monthly Court Administrators meeting is also attended by the Program Coordinator.

The goal of Peacemaking is to restore participants to harmonious, productive membership in their families and communities. In this way Peacemaking is not Anglo-style mediation or arbitration. The process engages people facing disharmony by talking it out, finding solutions to their problems, and removing chaos from their lives, this process is an ancient practice of Diné Justice. Peacemaking is governed by a Plan of Operations that was adopted in 2012. The first value in the Plan is that these services be available to Diné of all denominations. Peacemaking practices are relevant to Diné of all religious beliefs because they are deeply rooted in Navajo culture.

During this second quarter the program staff continued to work under pandemic restrictions of no contact with public and travel restrictions. Program staff worked a half-day schedule physically in their offices and telecommute the remainder of the day practicing ‘safer at home’ and being available by program cell phones to answer questions from the public. With this limited work schedule program staff continue to deliver on our core mission of providing direct services and supporting the work of Community-Based Peacemakers, exceeding all of our performance goals. Peacemaking continues to fulfill our responsibilities of providing services to other agencies, branches of government, and the Navajo Nation through policy engagement, work with schools, presentations to Chapters, and participation in community and cultural events. Traditional Program Specialists (TPS) have attended many virtual Chapter and community meetings and presented cultural and Peacemaking information to hundreds of Diné in various settings.

A. Use Community-based Peacemakers

Program staff continue to engage with community-based Peacemakers by checking on their well-being and providing short training sessions. Through the pandemic a few Peacemakers remain dedicated to students in providing virtual engagements in truancy prevention with focus on strengthening the family and maintaining family unity when possible. Some community-based Peacemakers find the pandemic has created a hardship as they rely on their own limited resources of cell phone. Peacemaking program continues the effort in recruiting for more peacemakers.

B. Facilities and Equipment

Planning work has begun on the Alamo Peacemaking Hogan to connect water and sewer line. Information gathering on the history of building and 50% of the preliminary Hogan Utility Construction Drawings are complete, more verification of site work is needed.

A job vacancy announcement (JVA) is posted for a Carpenter to be hired on temporary basis to complete work necessary to comply with CDC guidelines to move to Phase Two of the Roadmap to Full Capacity, the JVA for Carpenter is posted until filled.

For many years lack of available transportation was a hardship for the employees, this limited their ability to perform their work, chapter visits and outreach work were done without the benefit of tribal vehicles. This will change as the Peacemaking Program has successfully initiated RFP by submitting a Purchasing Packet to the Purchasing Department at OOC and have obtained

a bidding number. Five additional vehicles will be purchased for Peacemaking program utilizing the Tribal Court Program BIA ARPA \$1 million-dollar allocation to Judicial Branch.

C. Maintain our professionalism.

During this quarter Peacemaking provided traditional education to Judicial Branch court staff, judges, attorneys and probation staff on a series of Winter Traditional stories during administrative days, presentations were conducted utilizing Skype for Business application. The Winter stories presented were: Coyote Stories, Twin Warrior Story, String Game story, Constellation story and Emergence story. Each presentation was conducted by Traditional Program Specialists. Preparedness discussions happened and reaching out to medicine people to refresh and reorient context occurred. After each series, questions were presented and it was revealed that some of the audience had little to no knowledge of traditional stories and some knew of the stories; through generational and locale differences. A survey from participants provided information to program staff identifying weaknesses and strengths to enhance future virtual presentations. From this experience some training factors were identified in training on Diné Fundamental law that is considered to be beneficial to Judicial Branch. More specialized emphasis will connect audiences' ability to comprehend basic Diné teachings and basic knowledge of Diné Life way and Traditional knowledge of how Diné teachings are straight forthwith on teachings of morals and ethics.

Providing on the spot Life Value Engagements is a successful intervention and prevention skill which is a very effective tool that is mastered by Traditional Program Specialists. We call it LVE and it applies when personal engagement is necessary to dispel Naayéé that comes in many forms for our Diné people. Throughout out the pandemic many of our Diné relatives have journeyed on unexpectedly, placing many families to face unexpected obstacles in continuing the life way taught by their elders, parents and medicine people. The situation is known as Anáhóót'i, iiná yisdił, iiná deeskid is likely when young children are left without parents; perhaps were elders who were holders of permits for livestock or land, or practicing medicine people who have guided families for years. These traumatic events leave individuals emotionally charged while looking for relief and answers. Unexpected grief is difficult to process and more of Peacemaking staff have assisted families with the talking out this process to bring them back to a harmonious life. The level of difficulty in foresight thinking is attained in our approach and implementation of problem solving based on cultural teachings. Just as the outcomes of Diné Justice have profound differences from AngloAmerican outcomes, Diné counseling focuses on cultural traditions and expectations that are unique. This process is driven by traditional ethics, rooted in K'é, this process restores harmony and respect in ourselves and our relationships.

The yearly Employee Performance Evaluation process were completed for all Peacemaking staff. This tool is beneficial to overall operation of Peacemaking program to allow for encouragement of successful behaviors and coaching for those that are impediments to high quality services.

D. Advance our mission.

The benefits of having worked together to define and develop our teachings are most effective when using Diné language. Our Traditional Program Specialist from Ramah Judicial District was one of the 'Magnificent 7' who completed the Navajo Court Transcription Program in 2017, Ms. Ruby Frank utilized her skill recently when the program was requested to assist in translating and transcribing the Navajo Police Training Academy the 'Miranda' warning to be used in

training and execution of arrests. This task was completed by a core team of Traditional Program Specialist from Tuba City, Kayenta and Dził Yijiin Judicial districts.

Language use application was also requested in translating and transcribing how the Judicial Branch continues to provide direct service while facilities are closed to the public. Both Ms. Frank and Ms. Charley accomplished this difficult task by making a 5-minute radio advertisement informing the public on how services are provided to the public and users of Court, Probation and Peacemaking services. Peacemaking program promotes Diné sovereignty in maintaining and enhancing use and preservation efforts of our Diné language.

One of our program deliverables is to bring ‘Navajo traditional values and practices into all areas of Navajo government through Peacemaking participation in key negotiations...*to provide support services to other agencies and branches of government when cultural issues arise*’. Program Coordinator and Traditional Program Specialist from Kayenta have come to the table with the Hataalii Advisory Council on discussions surrounding global issues that relate to being best stewards of Mother Earth and the recent conflicts on global level. This is a first step effort towards building community partnership that will solidify our Navajo cultural context of Diné Justice.

**The Peacemaking Program prioritizes work based on the goals set by Council and the Judicial Branch. These are examples from some of the Judicial Districts:**

#### Alamo

The newly built Alamo Peacemaking Hogan has been used on several occasions while the court building was going through renovations. Although the facility lacks potable water and sewage there is electricity. Portable hand washing station was procured with the CARES Act funding and now the program staff will be able to make more use of the hogan to do initial contacts and initiate some limited Peacemaking services. The Traditional Program Specialist (TPS) who now provides program services to Alamo and To’hajiilee judicial districts has been instrumental in compiling and updating pertinent documents on hogan construction, working with Alamo chapter leadership, community water department and Division of Community Development to effectuate ongoing work in the water and sewer connection to the Peacemaking hogan.

#### Chinle

The TPS continues to provide efficient services while she telecommutes and is working with Department of Corrections to set up a regular class for inmates on traditional values and other culturally based information.

#### Crownpoint

A review of pre-2012 probate of land related matters initiating with Peacemaking is ongoing. This review was necessary as land related probate matters need a more expedient resolution process. A meeting with Navajo Nation Eastern land office provided clarification as to why probates must be initiated in Court; upon the courts findings that a dispute resolution is needed probate cases can then be transferred to Peacemaking for talking out process where families can come up with their own solutions. This ongoing review of process is also included in ongoing reports to our oversight committee.



### Dzil Yijiin

Mr. Dempsey J. Harvey was hired as the Traditional Program Specialist for Dzil Yijiin Judicial district, service for this area is being done from the Chinle Peacemaking program office due to the limited office space at the Dzil Yijiin court building. Mr. Harvey retired from Navajo Police Department at the rank of Police Captain, while transitioning to Peacemaking work he believes incorporating traditional talking to in police work may have made some differences in maintaining family unity and stability for some households. The opportunity to apply Hózhóji Kehgo Nanitin is part of this transition from Hashkééji and Hózhóji. Mr. Harvey has reached out to the seven chapters that encompass Dzil Yijiin to introduce, acquaint and recruit. His resources for many years give strength to accomplish tasks within Peacemaking program. He has been instrumental in Peacemaking assisting with completing 'Miranda' warning in Diné bizaad for Police training purposes.

### Kayenta

The Traditional Program Specialist's efforts have been focused on working with local schools in reducing and preventing truancy, while motivating students to improve academically. TPS has brought referral discussions to the table with Department of Family Services. Talking Circles with youth and staff at Monument Valley High School are continuing successfully. One Community-Based Peacemaker has been active in traditional healing ceremonies aimed at initiating prevention/protection prayers for guidance and hope in collaboration with Navajo Nation Heritage and Historic Preservation Department.

### Ramah

Peacemakers from this area have been active with family issues, supplying guidance and problem resolution skills for families in which endangerment of children, and alcohol abuse have been severe problems. Two difficult engagements were completed on a Social Service referral results: Hózhq dóo k'é náhásdlíí. Áłchíní bíł dahózhq.

### Shiprock

Shiprock Traditional Program Specialist has provided coverage of services to Aneth Judicial district along with Shiprock. Aneth TPS retirement has left a vacancy since August 2021. Life Value Engagements were a frequent activity in Shiprock District this quarter with cases from family and district courts, schools, and walk-ins. Prevention services and followups were addressed with Nizhoni Elementary School, Tsi'Bit'ta' Elementary, Shiprock High School, Eva B. Stokely and Career Prep.

### Tuba City

Tuba City TPS has been managing a high caseload, in part because people are incarcerated in this community so some referrals are made from other districts to provide services to incarcerated persons. The TPS has worked with one of her Peacemakers to convey information on traditional ceremonies relating to Protection Ways as a resource to other program staff. This Peacemaker is also frequently asked for to provide young men on traditional roles and responsibilities in Diné society. The TPS has also been active with community groups, Chapter, other service providers, and administrative meetings. An onsite visit will be necessary with Judicial Branch Building Maintenance worker to determine scope of work and costs related to hogan restoration interior and exterior in next budget formulation.

## Window Rock

Traditional Program Specialists are well known in their community as holders of traditional knowledge for this reason some are often called upon for teachings and enlightenments, such as when Mr. Elmer Yazzie TPS with Window Rock Judicial district was called upon to give a ‘talking to’ for a newly-wed couple on Diné traditional roles and responsibilities. The experience gave the young couple an insight to traditional parenting, ethics and kinship.

### **Objectives to be Accomplished in the Next Quarter**

- A. To form a PMP Strategic Plan Revision Committee to study, research and compile information on proposed changes to the Program Strategic Plan last updated May 2019.
- B. To establish introductory curriculum to be used for trainings and orientations. A pre-requisite necessary to create and present training on the Navajo Language i.e. listening, speaking, writing and reading for Judicial Branch Staff, Judges and Staff Attorneys.
- C. Begin refining outline case management to reflect: K’é ná’ásdlii, K’é níjísdlíj and K’eezhi’nééh.
- D. Continue to provide education regarding Fundamental Law and traditional education.
- E. Continue to coordinate trainings for Peacemakers, such as the Peacemaker Orientation, and for Judicial Branch employees and community members.

## VII. COURTS OF THE NAVAJO NATION

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### A. SUPREME COURT

#### Supreme Court Caseload Statistics

##### a. Civil

(1) Cases Filed	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Total</u>
	1	4	3	8
-Certified Question.....	0			
-Child Custody.....	2			
-Contract.....	0			
-Decedent Estate.....	0			
-Domestic Relations.....	3			
-Elections.....	0			
-Employment/Labor.....	0			
-Ethics.....	0			
-Grazing.....	0			
-Land Dispute.....	1			
-Probate.....	2			
-Torts.....	0			
-Writs.....	0			
-Reconsiderations.....	0			
(2) Cases Completed	0	0	1	1
(3) Hearings Held	0	0	2	2
(4) Total Decisions this Quarter:				
Memorandum Decision	0	0	0	0
Orders	0	0	1	1
Opinions	0	0	0	0

##### b. Criminal

	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Total</u>
(1) Cases Filed	0	0	0	0
(2) Cases Completed	0	0	0	0
(3) Hearings Held	0	0	0	0
(4) Total Decisions this Quarter:				
(a) Memorandum Decision	0	0	0	0
(b) Orders	0	0	0	0
(c) Opinions	0	0	0	0

##### c. Navajo Nation Bar Association

	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Total</u>
(1) Cases Filed	0	0	0	0
(2) Cases Completed	0	0	1	1
(3) Hearings Held	0	0	0	0

(4) Total Decisions this Quarter:				
(a) Memorandum Decision	0	0	0	0
(d) Orders	0	0	1	1
(e) Opinions	0	0	0	0

d. Special Proceedings

	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Total</u>
(1) Cases Filed	0	0	0	0
(2) Cases Completed	0	0	0	0
(3) Hearings Held	0	0	0	0
(4) Total Decisions this Quarter:				
(a)Memorandum Decision	0	0	0	0
(f) Orders	0	0	0	0
(g) Opinions	0	0	0	0

e. Summary of all cases on appeal

- (1) Brought Forward: 78
- (2) Filed: 8
- (3) Reconsiderations: 0
- (4) Closed: 2
- (5) Pending: 84

Pending cases	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	total
Civil	1	0	0	3	11	19	13	6	4	16	7	80
Criminal	0	0	0	0	1	0	0	0	2	1	0	4
NNBA	0	0	0	0	0	0	0	0	0	0	0	0
Special proceeding	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	3	12	19	13	6	6	17	7	84

2. Motions Reviews and Decided:

Jan.	Feb.	Mar.	Total
0	1	0	1

3. Oral Arguments/Hearings Held: 2

#### 4. Pro Bono and Appointments:

	Jan.	Feb.	Mar.	Total
Tuba City/Kayenta/Dilkon	15	8	15	38
Window Rock/Chinle/Dzil Yijiin	15	12	16	43
Crownpoint/Shiprock/Aneth	0	2	4	6
Ramah/Alamo/To'hajiilee	1	0	3	4
Total	31	22	38	91

#### 5. Navajo Reporter, FY 2022

There were no sales of the Navajo Reporter in the first and second quarters.

#### OATH OF OFFICE

On January 19, 2022, Associate Justice Eleanor Shirley conducted an Oath of Office for Thomas Curley, District Grazing Committee Member (Ganado Chapter), and Eugene Zohnie, Kinteel Residential Campus, Inc. School Board Member (Red Valley and Upper Fruitland Chapters).

On March 15, 2022, Associate Justice Eleanor Shirley conducted an Oath of Office for Raymond Tolth, Secretary/Treasurer - Casamero Lake Chapter, and Young J. Tom, Navajo Board of Election Supervisors - Eastern Navajo Agency.

These oaths of office were conducted virtually via Zoom meeting.

#### VACANCIES

The Navajo Nation has seven (7) vacant Judicial District Judge positions. Recruiting efforts are ongoing and paramount for the Branch.

The Supreme Court has one (1) vacant position, Supreme Court Law Clerk and the Office of Chief Justice has a Court Solicitor position vacant. The Law Clerk position is currently being advertised and the Court Solicitor position is being reviewed under a position classification questionnaire.

#### EVALUATIONS

Chief Justice JoAnn B. Jayne completed 2021 evaluations for Supreme Court Staff, Peacemaking coordinator, Administration of Courts director, and all Permanent Judges. Also completed were Chief Justice's evaluations for the probationary Judges and a Justice.

The second and third 6-month performance evaluation process for the probationary Judges and Justice are on-going in the 2<sup>nd</sup> quarter and are in the completion stages.

### OFFICE OF PRO BONO SERVICES

The Office of Pro Bono Services rules were approved by the Judicial Conference of the Navajo Nation on August 21, 1992. The Office of Pro Bono Services was given the authority by the Navajo Nation Bill of Rights to give the discretion of the Navajo Nation courts to determine when legal counsel shall be appointed for legal cases within the Navajo Nation courts.

The Office of Pro Bono Services receives requests from the Navajo Nation Judicial Districts on the reservation requesting for legal counsel for individuals who cannot afford an attorney for legal cases filed within the Navajo Nation Judicial Family and/or District courts on the Navajo reservation.

The process of obtaining legal counsel from the Office of Pro Bono Services starts with an application from the Navajo Nation Probation and Parole Services. The Navajo Nation Probation and Parole Services screen and determine eligibility for legal counsel. The approved application by the Navajo Nation Probation and Parole Services is sent to the court for the Navajo Nation Judge to Order for a member of the Navajo Nation Bar Association (legal counsel) be assigned to the individual that needs legal assistance. The Office of Pro Bono Services then makes an assignment for legal counsel to assist the individual in need for legal assistance pertaining to their cases with the Navajo Nation courts.

The Office of Pro Bono Services received 91 Pro Bono requests for the 2<sup>nd</sup> quarter. 48 requests were from Tuba City, Kayenta and Dilkon Judicial Districts. 43 requests were from Window Rock, Chinle and Dził Yijiin Judicial Districts. 6 requests were from Crownpoint, Shiprock and Aneth Judicial Districts. 4 requests were from Ramah, Alamo and To'haajiilee Judicial Districts.

### SUPREME COURT AND JUDICIAL BRANCH

Chief Justice Jayne, Associate Justice Shirley, Associate Justice Tina Tsinigine, and legal staff met virtually for administrative duties. The Supreme Court met for disposition meetings to review and discuss pending cases during the months of January, February, and March. They met on January 14, 2022, March 07, 2022 and March 08, 2022, March 10, 2022, March 11, 2022, March 18, 2022, and March 25, 2022. They reviewed caseloads and any pending motions and apprised each other of the status of the cases as to the draft decisions they are working on. The Justices participated in discussing motions, issues of the appeal, and researches they completed. Moreover, these discussions include comments and edits made to the draft orders and decision made on the cases with some cases continuing for further meeting dates as decided by the Court.

Oral Arguments were heard on March 7, 2022 concerning SC-CV-03-22 which was a Writ of Prohibition filed against Crownpoint Family Court; and on March 11, 2022 concerning SC-CV-04-22, also another Writ of Prohibition against Crownpoint Family Court.

The Second Quarter Judicial Conference was held on March 31, 2022 with the Chief Justice, Associate Justices, and District Court Judges. The Judicial Conference is composed of 11 Judges

and 3 Justices who set policy and advise the Chief Justice in matters concerning the administrative functions and policy development of the courts.

The Judicial Conference agenda consisted of receiving reports from Judicial Branch Information Technology on the Information Technology Policy which was being revised and updated; on Reopening Phases and 6-month outlook from Continuity of Operations (COOP) Coordinator Steve Etsitty as to the status of each of the district courts on their plans toward reopening and court operation; and Abolition of Administrative Leave During the Pandemic now that the Judicial Branch is moving toward reopening by HR Director Cheron Watchman. Future presentations will be made by Ben Mariano on the IT Policy once it is fully developed. The elimination of administrative leave during the pandemic and the development of COVID leave was approved by the Judiciary. An Administrative Order and development of COVID leave will be presented within 15 days.

The Associate Attorney worked on Information Technology (“IT”) policy development. This is an extensive legal and policy development initiative for the Judicial Branch as various laws intersect in the development. The Navajo Nation Access to Information and Privacy Act, criminal law, children’s code and other substantive laws as well as human resource issues are being reviewed to ensure that information contained by the Judicial Branch has the necessary security protections under this policy. In addition, IT protocols for court systems that are connected to other government entities through IT systems is being reviewed for potential guidance.

The Associate Attorney worked extensively on procurement processes such as contract drafting, review and trainings. She developed and implemented initial stages of procurement training as there are multiple areas that consistently need to be addressed in procurement processes for the Judicial Branch.

On a weekly basis the Supreme Court, Office of Pro Bono Services, and Office of Chief Justice staff attended Judicial Branch’s Weekly Teleconferences where information is shared regarding COVID-19 safety protocols, court operations, building use, telework operations, and budget overviews.

On a monthly basis the Judicial Staff Assistant attended monthly Office Technician meetings to review and get updates on financial matters and processes.

On a weekly basis the Judicial Staff Assistant attended building update meetings with Raquel Chee and Brian Becenti regarding building projects for the Supreme Court and other court districts.

Supreme Court, Office of Chief Justice, and Pro Bono Services Office held a staff meeting on March 17, 2022 regarding the Supreme Court’s Phase One plan. Suggestions and training were provided for supreme court to request for Phase One status. The Supreme Court Phase One plan was approved by the staff and submitted to the COOP Coordinator on February 22, 2022.

The Chief Justice assigned staff to make improvements to the Judicial Branch website. This assignment was made in a previous quarter. The Government Relations Officer held meetings

with a team on the Website Redesign project. The team is working on finalizing a Request for Proposals to be issued to find a vendor to redesign and develop a new website that will be user-friendly and responsively designed. Team members include Ben Mariano, Michelle Yazzie, Melanie Price and Cassandra Little. The team also obtains technical advice from Alex Yazzie of Department of Information Technology. A meeting was held with Ben Mariano, Government Relations Officer, and Pam Burton of National Center for State Courts on March 10, 2022, to get more information on how other courts redesign their website

In order to meet the demands by calls by the public, the Chief Justice assigned staff to work on a system which would better respond to the needs of the public. The Government Relations Officer coordinated with Navajo Nation Telecommunications and Utilities and Judicial Branch staff to initiate a message tree/switchboard for the Branch so that one number can be used to direct phone calls for the courts and programs. This project is pending and should be completed in the next quarter.

Meetings were conducted the Judicial Branch's American Rescue Plan Act (ARPA) proposal to finalize the proposed budget. The budgets for two sections were submitted to the Navajo Nation Department of Justice and deemed eligible. The proposed budget includes \$27,164,527 for section 2.13, other economic impacts, and \$2,647,205 for section 4.1, premium pay, for a total proposed budget of \$29,812,732. Associate Attorney worked extensively on the ARPA funding requests providing legal guidance regarding the Treasury Guidance and federal regulations for the allowability of proposed budgets.

Office of Chief Justice and Supreme Court staff attended the Court Administrators meeting on January 13, 2022 and March 17, 2022. The Government Relations Officer presided on the January 13<sup>th</sup> meeting. At the March 17<sup>th</sup> meeting, the Government Relations Officer requested for each business unit to contribute for additional newspaper advertisements. Several of the business unit managers agreed to transfer funds within their budgets to contribute in order to keep the public informed on the status of the Navajo Nation Judicial Branch courts and programs.

The Chief Justice assigned the Government Relations Officer to work on the expenditure plan criteria for the Hashkééjį Nahat'á Béeso Bá Hooghan. She provided written report to the Judicial Conference on the status and sent draft criteria to key Judicial Branch staff to provide comment on by April 14, 2022. Following the comment period, a work group will revise the criteria and submit to the Judicial Conference. The Navajo Nation was awarded an additional \$31 million plus interest in the Navajo Nation v. Department of Interior litigation in the latter part of March and, if there is no appeal and the funding is received by the Navajo Nation, those funds will be deposited into the Hashkééjį Nahat'á Béeso Bá Hooghan.

Associate Justice Tina Tsinigine and Government Relations Officer attended weekly meetings with administrative staff to update on projects that are using American Rescue Plan Act (ARPA) Funds. There are two sources of these funds and projects that are identified in each. Meetings are held to (1) update each other on the status of specific projects and identify any issues that need to be addressed and (2) to identify the roles of staff and the internal process as we work to expend the funds. A plan B budget was created for the Supreme Court business unit.



The Chief Justice previously assigned staff to update the Judicial Branch Strategic Plan which has not been updated in years. The Government Relations Officer attended the Judicial Branch Strategic Plan Work Sessions with team members to complete the draft of the Branch's strategic plan for 2022 to 2027. The plan identifies goals and objectives for the Branch to improve services. They have been going through the draft plan section by section to make revisions.

The Government Relations Officer attended Dilkon Resource Meeting on January 21, 2022, and February 25, 2022. The departments and offices serving the Dilkon area provided updates to each other. She also attended Judicial Branch internal budget planning session on February 10, 2022 and Continuity of Operations Plan update on February 3, 2022, where updates were received on public health interventions including vaccines, mitigation strategies, testing and office etiquette.

Chief Justice, Administrative Service Officer, and Government Relations Officer participated in meetings regarding the Condition of Appropriation and Legislative Concerns that were issued in the Navajo Nation Fiscal Year 2022 Comprehensive Budget for the Judicial Branch. The Administrative Service Officer and Government Relations Officer assisted with the report which was provided to the Law and Order and Budget and Finance Committees on February 14 and 15, 2022, respectively.

The Associate Attorney completed extensive review of case disposition for all district courts. In this process, analysis was completed on the case processes, issues affecting movement of cases to full disposition, the stage of each case and areas for improvement. A key factor in completing this analysis was the issues of data – the reliability of the data (errors, differing terminology used, etc.), the potential needs of each court based upon the analysis and the effect of the pandemic in case disposition. Recommendations include creating a case management policy and procedures manual that provides structure and guidance to the processing of cases as well as re-instituting quarterly or annual review of cases.

### NAVAJO NATION GOVERNMENT

Chief Justice Jayne is a member of the Retirement Plan Administration Committee (RPAC) of the Navajo Nation. RPAC meetings held this quarter were on January 26, 2022, February 23, 2022, and March 23, 2022.

Chief Justice and Government Relations Officer attended Law and Order Committee meetings on January 19, 2022; February 14, 2022; February 22, 2022; February 28, 2022; March 9, 2022; March 21, 2022; and March 28, 2022. Law and Order Committee is the oversight committee for the Judicial Branch.

Chief Justice JoAnn Jayne, Government Relations Officer, and Administrative Director Stephen Etsitty attended Navajo Nation Leadership Meeting on the American Rescue Plan Act Fiscal Recovery Funds at Twin Arrows, Arizona, on March 23, 2022. The purpose of the meeting was for leadership to discuss allocations of the Navajo Nation's fiscal recovery funds.

Government Relations Officer virtually attended the following legislative meetings and/or work sessions of the Navajo Nation Council and its committees and subcommittees: Naabik'iyati'

Committee State Task Force Subcommittee meeting on January 3, 2022; Budget and Finance Committee meeting on January 4, 2022; Budget and Finance Committee meeting on January 19, 2022; Naabik'iyati' Committee on January 20, 2022; Navajo Nation Council Winter Session on January 24-27, 2022; Budget and Finance Committee on February 1, 2022; Budget and Finance Committee meeting on February 15, 2022; State Task Force meeting on February 23, 2022; Naabik'iyati' Committee on February 24, 2022; Budget and Finance Committee on March 1, 2022; Naabik'iyati' Committee work session on March 3, 2022; Naabik'iyati' Committee meeting on March 10, 2022; and Naabik'iyati' Committee work session and meeting on March 24-25, 2022.

Government Relations Officer is the Judicial Branch appointee to the Employee Housing Committee and attended monthly meetings this past quarter as well as work sessions to revise the Rules and Regulations. The revisions are ongoing.

### STATE AND FEDERAL GOVERNMENT

The Government Relations Officer virtually attended the following events: the purpose of this position is to gain information to share with the Chief Justice and the Judicial Branch.

- 27<sup>th</sup> Annual Arizona Indian Nations and Tribes Legislative Day on January 12, 2022. Speaker Russell Bowers and President Karen Fann presided over a joint session of the House and Senate and heard from three tribal leaders including President Jonathan Nez.
- New Mexico Missing and Murdered Indigenous Women Task Force meeting on January 17, 2022. There was discussion on how agencies and departments can create safety nets for survivors so that more people feel safer coming forward to report crimes. A presentation was done by Native American youth on Elevating Youth Voices.
- State of the State Address by Michelle Lujan Grisham, New Mexico Governor, on January 18, 2022. She talked about her priorities for raising salaries for educators, getting more children into education programs, cutting taxes, ending taxation on Social Security and investing in families.
- U.S. Department of Treasury webinar on An Introduction to the Final Rule: Coronavirus State and Local Funds for Tribal Governments on January 18, 2022. This information informed tribes on the provisions of the Final Rule for the Coronavirus State and Local Funds.
- Department of Interior Tribal Consultation on Bipartisan Infrastructure Law on January 27, 2022. Secretary Deb Haaland solicited input on the funds that the DOI has received from the Bipartisan Infrastructure Law for water, broadband and environmental issues.
- White House Council on Native American Affairs Tribal Leader Engagement Session on January 31, 2022. Department of Interior Secretary Haaland, Transportation Secretary Pete Buttigieg, Energy Secretary Jennifer Granholm, Commerce Deputy Secretary Don Graves, Homeland Security Secretary Alejandro Mayorkas, Secretary Xavier Becerra, and Assistant Secretary of the Interior for Indian Affairs Bryan Newland were all on the call to hear input from tribal leaders on policies and provide updates on the Bipartisan Infrastructure Law and Public Safety and Justice regarding the implementation of the Executive Order on Improving Public Safety and Criminal Justice for Native Americans and Addressing the Crisis of Missing and Murdered Indigenous People.

- White House Tribal COVID-19 Update on February 2, 2022. There were updates from the Indian Health Service and Centers for Disease Control to the tribes on the COVID-19 pandemic.
- U.S. Treasury Tribal Consultation on February 8, 2022. Treasury was asking for input on what data should be used to measure economic conditions for tribes.
- Utah American Indian Caucus Day 2022 on February 23, 2022 where Lt. Governor Deidre Henderson provided opening remarks and tribal leaders, including President Jonathan Nez, relayed major issues. The Utah Tribal Leaders meeting was held on February 24, 2022. During these quarterly meetings, state departments provide updates to the tribes in Utah.
- Weekly meetings on the U.S Department of Justice Tribal Consultation on Public Safety held by Delegate Amber Crotty to prepare for the tribal consultation. President Jonathan Nez, First Lady Phefelia Nez and Delegate Amber Crotty provided oral testimony during the tribal consultation on March 16-17, 2022. Written comments are being developed.
- Tribal Leader Townhall on the Violence Against Women Act on March 22, 2022, held by the National Congress of American Indians. NCAI conducted this town hall to discuss the provisions of the VAWA, which was passed by the Senate on March 10, 2022.
- Tribal Leaders Summit held by the Coalition to Stop Violence Against Native Women on March 30-31, 2022. This summit was to receive policy and legislative updates and hear about best practices regarding the status of violence against Native women and children in New Mexico. Major discussion points included the recent reauthorization of the Violence Against Women Act and the challenge to the Indian Child Welfare Act.
- Met with Theresa Owens and Association on American Indian Affairs on Juvenile Justice Project on January 28, 2022. We provided information on some of Navajo Nation Judicial Branch's efforts regarding juvenile justice and Ms. Owens extended an invitation to attend an upcoming meeting to discuss what is being done in Indian Country regarding juvenile justice.
- Tribal Juvenile Justice Community of Practice meeting by the Association on American Indian Affairs on March 30, 2022. The meeting included best practices and discussion on future meetings. The best practice presentation was conducted by the Little River Band of Ottawa Indians Probation Officer on how he was using cultural values and teachings in juvenile probation.

## MEDIA

During this quarter, weekly newspaper advertisements were in the Navajo Hopi Observer (5), Gallup Independent (5), and Navajo Times (6). These ads were to inform the public how to obtain services and/or contact the Judicial Branch courts and programs during the pandemic. Radio spots were advertised on KTNN and KGAK during this quarter. Peacemaking Program staff Rosiene Charley and Ruby Frank worked on a translation and recording for a five-minute informative ad developed by the Continuity of Operations (COOP) Public Information Team to be used in the second quarter for radio and social media to explain more about Judicial Branch services during the pandemic. The Government Relations Officer met with COOP Public Information Team on February 3, 2022 including Elaine Henderson and Regina Begay

Roanhorse to review messaging and to update content for radio and newspaper advertisements. Consultation was made with the COOP Public Information Team on advertisements.

Judicial Branch newsletter were sent out in March 2022 featuring stories on Peacemaking presentation on Navajo wedding and marriage and on the Tribal Probation Academy that our Navajo Nation probation officers have graduated.

## PUBLIC EVENTS

Chief Justice and Government Relations Officer attended the Navajo Nation Day of Prayer on March 17, 2022. The Branch Chiefs provided remarks at the event and faith-based and traditional prayers were conducted during the event, which was broadcast live on the Office of the President and Vice President Facebook page.

Linda Onesalt of the Navajo Nation Veterans Advisory Council requested assistance from OPVP and the Judicial Branch to recognize women veterans. Office of the President and Vice President prepared certificates recognizing women veterans and the Branch Chiefs signed them.

## TRAININGS

Supreme Court Staff attended Peacemaking Program Winter Stories on January 04, 2022; January 31, 2022; February 03, 2022; February 25, 2022; and March 01, 2022 on the four worlds of the Dine and the birth of the Twin Warriors.

Supreme Court staff attended Self Care Presentation by Navajo Nation Division of Behavioral and Mental Health Services on February 25, 2022.

Supreme Court Staff attended Infection Prevention Training by Navajo Department of Health on March 9, 2022.

Government Relations Officer, Supreme Court Clerk, and Administrative Service Officer attended FMIS Training by the Judicial Branch Fiscal Office on March 29, 2022. Financial staff went over how to use the Financial Management Information System and the process for expenditure of general and external funds.

Associate Justice Eleanor Shirley and Tina Tsinigine attended Employee Counseling Services Training on March 25, 2022.

## **B. ANETH JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives set the Previous Quarter**

A. Aneth Judicial District has entered Phase One of the Judicial Branch Re-entry plans, which was inclusive of all the programs at Aneth District Court. The Phase One data incorporated and considered local health data, and for that specific reason chose to move forward into Phase One. The health data exhibited decrease trends of infection rates of COVID-19 within the past three (3) months and lowering hospitalization rates within Aneth District Court's proximity. Aneth Court management team will monitor the local health data on COVID-19 and make decisions in the next quarter if they will enter Phase Two.

B. Aneth Judicial District continues to hold the health and safety of its staff as the highest priority and is maintaining an on-call schedule to offer essential court services. These safety protocols include the safety of the court building and to diminish exposure of COVID-19 by only allowing a limited number of employees in the building in Phase One. Aneth Court staff continue to self-monitor for symptoms for COVID-19 and for the seasonal cold before reporting to work.

C. Received contract for new Heating, Ventilation, Air Conditioning (HVAC) unit purchase and installment. The units are on backorder for six (6) months. The Judicial Branch had to execute a no-cost extension for an additional 6 month to complete purchase and installment of new HVAC units. The Americans with Disabilities Act (ADA) parking lot contract expired and is back in the Navajo Nation Section 164 review process to obtain another contract number to commence work on Aneth District Court's ADA parking lot.

## **2. Other Significant Accomplishments**

A. Honorable Irene S. Black continues to be temporarily assigned to Shiprock Judicial District and to the Judicial Grievance Board. The first assignment for the temporary assignment started on December 01, 2014 by then Chief Justice Herb Yazzie who assigned by Administrative Order 68-2014. With the current public health emergency and administrative order, Judge Black conducts essential hearings by telecommuting from home for Aneth and Shiprock Judicial Districts.

B. The Aneth District Court staff are participating in continuing educational offered by the Judicial Branch Training Manager via Skype for Business. Aneth District Court staff have completed required trainings to enter into Phase One and will continue to participate in other Health Safety trainings and attend job specific training to enhance their skills to their job duties.

C. Aneth District Court employees and Aneth Probation & Parole Services have weekly meetings. These meetings are to update all employees on the information being disseminated from the weekly Continuity of Operations Plan (COOP) meetings, from the Health and Safety Advisor, Window Rock Administrative Offices of the Courts and other court administrative updates.

D. Aneth District Court completed interviews for an Office Technician on March 29, 2022. There were two applicants referred from Judicial Branch Human Resources and the two were offered an interview. Only one participated in the interview and the other was a no-show. The individual that showed for the interview will be recommended for hire based upon his interview, job experience and job knowledge related to being an Office Technician.

## **3. Objectives to be Accomplished by Next Quarter**

A. Aneth District court administration will continue to monitor local health data in the next quarter and if the trends favor entry into Phase Two, a request will be submitted for consideration the Health and Safety Advisor and to the COOP Team. Aneth District court will have a safe working environment for the staff and to handle all essential case hearings.

B. Aneth District court administration will continue to advocate for its Americans with Disabilities Act (ADA) compliant parking lot and replace its aging HVAC units. Aneth District court management has completed requests for bids again and will assist in getting the projects underway in the next quarter with the two contracts.

## **C. CHINLE JUDICIAL DISTRICT**

### **1. Accomplishment of Objectives set the Previous Quarter**

A. COVID-19 Court Response: Chinle Judicial District is in Phase One of the Roadmap to Full Capacity guidance. We continue to operate on essential services to the public. Judges continue to hear emergency cases. Court documents are received by drop box, postal mail, electronic mail and fax. Staff members are on a rotating schedule to come into the court to answer telephone calls, process fines and fee payments, process postal mail, process filings and clerk hearings. They are doing a phenomenal job in continuing to provide services to the public with the bare essentials. We have a maximum of five (5) staff in the building on a daily basis to provide services to the public and to process court cases.

B. Quarterly Judicial Conference: The judges attended the quarterly Judicial Conference via teleconference. The court administrators and program managers were not included in the Judicial Conference.

### **2. Other Significant Accomplishments**

A. Weekly Teleconference Meetings: The Court Administrator and Judges participated in the weekly teleconference meetings. Weekly updates are provided by the Chief Justice's support staff. Information on virtual trainings for staff updates on pandemic activities, and upcoming events are shared among staff.

B. Vacant Positions: The Chinle Judicial District has two vacant position, Bailiff and Staff Attorney. The Human Resources Office continues to advertise the Staff Attorney position. Applications for the Bailiff position has been forwarded to the district and interviews will be scheduled.

### **3. Objectives to be Accomplished by Next Quarter**

A. The Chinle Judicial District Judge and Court Administrator will participate in meetings with service providers and the Chief Justice's Office.

B. The Chinle Judicial District will continue to work toward meeting its performance criteria goals.

C. The Court Administrator will continue to provide technical assistance to the court clerks, bailiffs, office technicians and custodian.

D. The Chinle Judicial District will continue to work with Judicial Branch Human Resources Office in filling the vacant positions.

## D. CROWNPOINT JUDICIAL DISTRICT & PUEBLO PINTADO COURT

### 1. Accomplishment of Objective set the Previous Quarter

A. For the second quarter, the Crownpoint and Pueblo Pintado courts have been operating with limited staffing to process and hear cases. In November 2021, Crownpoint Judicial District entered Phase Two of the Roadmap to Full Capacity, allowing more staff to return to work full-time. All staff have returned to the court building full-time to work in preparation towards Phase Three where in-person hearings will be held. Also work/case backlog is addressed by court staff.

B. In the second quarter, court staff attended a variety of trainings involving How to Protect Ourselves from COVID-19 effects, Living with COVID-19 Around Us, and "Roadmap to Re-Entry Health & Safety" to prepare staff to resume full time work from inside the court building.

In November, 2021, Crownpoint Court entered Phase Two of the Roadmap to Full Capacity allowing more staff to work inside the court building. At that time, staff increase to work two day a week. During the time staff were limited in the building, a backlog of work occurred. And in this quarter, staff return full-time but not without a prayer by Traditional Program Specialist Elmer Yazzie, Window Rock Judicial District.

The return of staff addresses the backlog of cases lower cases by closing nine hundred and eighty-three (983) cases in all case types in Crownpoint and thirty-one (31) cases for Pueblo Pintado. Also staff self-evaluate themselves before completely entered the building by taking their temperature, answer questions on a form regarding their health status in accordance to the CDC guidelines and Navajo Nation Department of Health.

The Honorable Judge Leonard Livingston, Staff Attorney continued to participate in the weekly coop meeting held by the COOP Coordinator to hear updates on the pandemic, factual information from the Health & Safety Advisor. Reminder of safe practices of court staff with consisting Washing Hands, Mask Covering, and maintain safe six-feet distancing.

C. Total cases prepared and scanned by the Document Technician: 5,380 pages of which 312 cases prepared @ 2,690 pages and 312 cases **scanned** @ 2,690 pages. In addition to scanning cases into archive, forty-three (43) court cases were retrieved, copied and certified for the public at their request.

D. This quarter, the Crownpoint Judicial District addressed non-essential cases. Traffic Civil Cases were the most to close at six hundred and ninety-five (695) cases. Eleven (11) civil cases, nineteen (19) family court cases, and ten (10) children's cases were addressed and closed.

E. A work session was held on February 10, 2022 to begin a discussion and submit a draft budget for FY 2023. The draft budget is subjected to change and as time moves on performance-based objectives will remain in consideration of the line items. With the pandemic still real among us, it is challenging to implement/project a performance-based objective budget.

## **2. Other Significant Accomplishments**

A. The Honorable Judge Livingston, Staff Attorney and Judicial Hearing Officer continue to telecommuting from home. Judge Livingston and Judicial Hearing Officer continue to telephonically hear cases.

B. Ms. Regina Begay-Roanhorse, Court Administrator from Tohajiilee/Alamo Districts, was assigned to help Crownpoint Judicial District in November 2021, and remains Court Administrator by assignment over the Crownpoint Judicial District & Pueblo Circuit Court. She is commended for her help to the Crownpoint/Pueblo Pintado courts. She works tirelessly in maintaining updates for all court staff as well addressing administrative issues. Since she is a Navajo Nation Bar Association member, she is able to discuss and offer her input with legal issues of court cases. Her knowledge of technology is admirable, and her communication is clear to the court staff.

C. On February 7, 2022, former Court Administrator Rena Thompson returned for ninety (90) days to assist with administration work. She worked with caseloads, conducted statistical training and financial training to the court clerks. She has updated the financial records, bank reconciliation and outstanding cash bond information. She attended various training on Legal Advice vs. Legal Information, Winter Stories, Self-Care and 6B Rollout Procurement. She also attended various meetings concerning the judicial district administration of the courts.

D. The staff of Crownpoint Judicial District with Pueblo Pintado Circuit Court were working two days a week and recently returned to full time work in the court building, pursuant to approval of Phase Two plan, Roadmap to Full Capacity. Before the staff returned, there was a prayer virtually performed by Mr. Elmer Yazzie, Traditional Program Specialist, Window Rock Judicial District. This helped to alleviate anxiety of returning to the building after the two-year shelter in place and safer at home guidance due to the COVID-19 pandemic.

E. Interviews were held in April for a vacant district court clerk position. Interviews were held via Skype for Business.

F. A total of thirteen (13) Judicial Branch weekly teleconferencing were attended by Judge Livingston, Staff Attorney and Court Administrator by Skype for Business or telephone call-in. These weekly teleconference keeps executive staff updated, information shared, etc. in turn shared with court staff through notes taken by Staff Attorney.

## **3. Objectives to be Accomplished in the Next Quarter**

A. Continue essential court operations under the existing Judicial Branch Administrative Orders as directed by the Chief Justice, comply with the health & safety guidelines under the federal CDC and Navajo Nation Division of Health Public Health Emergency Orders; and to maintain the safety, welfare and morale of the judicial district personnel, litigants and general public, to promote safety in the workplace, homes and communities, and to continue court operations under the COVID-19 pandemic.



B. To continue with Roadmap to Full Capacity planning, to resume normal court operations in a healthy, safe manner according to the federal, state and tribal guidelines; under the guidance of the COOP Coordinator and his staff, and with the acknowledgement from Probation and Parole Services/Peacemaking Program; and to make sure the on-line training for “Roadmap to Full Capacity” is completed by all new staff members, moving toward Phase Three re-opening status.

C. To maintain archiving scanned cases pursuant to FY 2022 performance criteria.

D. To maintain, report, update and generate status report on non-essential cases coming before Crownpoint/Pueblo Pintado courts.

E. To achieve the best practices of the budget implementation by utilizing “performance-based objectives.”

F. To bring Pueblo Pintado Circuit Court out of Devolution to Phase One, in accordance with the Roadmap to Full Capacity.

## **E. DILKON JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives set the Previous Quarter**

A. To facilitate the Dilkon Judicial District Resource Meetings to network and collaborate with local resources to improve services to the public: This quarter, regardless of challenges we are all facing during the COVID-19 pandemic, we continue to meet virtually/telephonically the best way we can to achieve this particular set goal, by having our resource meetings with the local resources to keep the communication and to update each other to serve our customers and clients. Resource Meetings are conducted by the Staff Attorney.

B. To conduct two (2) in-service trainings for the district staff: In-services, meeting and planning are held virtually regarding court scheduling and planning on essential cases and hearings; communicate customer services; case management update/edits on forms to better communicate with customers and local resources.

C. To plan, organize, prepare and structure regarding Roadmap Phase One: Dilkon Judicial District submitted its plan and request to enter Phase One to Office of Chief Justice and COOP Team, and it was approved on April 4, 2022. We will work on our Phase Two plan and request. Meanwhile staff is organized into two teams that work in-person, while others are still on-call and teleworking.

### **2. Other Significant Accomplishments**

A. Both the Judge and Staff Attorney attended virtual trainings and meetings.

B. Court Administrator has virtually attended meetings: Judicial Branch Strategic Planning, COOP meetings, CA/Managers’ meetings, JustWare/Statistics trainings and meetings, ARPA FRF Budget review meetings, and assists other districts with personnel interviews.

C. Court staff have attended several trainings (virtually) such as Judicial Branch Employee Personnel Policies (EPP) training, Navajo Nation Employee Counseling, and JustWare Refreshers and Inter-Personal Communications.

**3. Objectives to be Accomplished in the Next Quarter: (Dilkon Court will ‘virtually’ continue to accomplish these objectives in the best interest of the court during this pandemic.)**

A. To facilitate the Dilkon Judicial District Resource Meetings ‘virtually,’ to network and collaborate with local resources to improve services to the public.

B. To conduct two (in-service) ‘virtual’ trainings for the district staff regarding the current situation of Coronavirus pandemic, safety protocols, self-care, etc.

C. To plan, organize, prepare and structure regarding the Phase Two of the Roadmap to Full Capacity guidance.

**F. DZIL YIJIIN JUDICIAL DISTRICT**

**1. Accomplishments of Objectives set the Previous Quarter**

A. The Dził Yijiin Judicial District continues to deliver essential court services within the Dził Yijiin region. In accordance with Navajo Nation Supreme Court Administrative Orders, the Dził Yijiin Judicial Court is closed to the public, the Court has been conducting essential court operations only. All services are subject to temporary mitigation measures designed to protect our patrons and team members to the greatest extent possible.

B. Physical access to the Dził Yijiin Judicial Court continues to be restricted. However, personnel are readily available to assist the public through contact-free methods by electronic processes: email and facsimile, in addition to, U.S. Postal Service Mail and an outside drop box located next to the main entrance. All court appearances are handled via telephonic conferencing and through Skype for Business. Individuals are encouraged to call or email the Court in lieu of making personal appearances to take care of their court business. Payments are made through contact-free payments for civil traffic fines and can be paid by credit or debit card online through Justice Web.

**2. Other Significant Accomplishments**

A. Dził Yijiin District continues to monitor the COVID-19 situation and take measures to help prevent virus spread in our community. Judge Thompson held court hearings on essential matters by utilizing alternative means of presiding over cases through teleconferencing or Skype for Business. Judicial Hearing Officer continues to conduct virtual hearings on Petition for Domestic Abuse Protection Orders every Monday.

B. Dził Yijiin Judicial District is moving forward with Phase One of re-opening; and is optimistic with established safety protocols and has met the Phase One criteria pursuant to the Roadmap to Full Capacity guidance and is currently operating in Phase One.

C. Dził Yijiin Judicial District Court Administrator and Judge Thompson prepared a report to address FY 2022 Condition of Appropriation (COA) and Legislative Concerns. The report was

presented and submitted to the Navajo Nation Council's Law and Order and Budget and Finance Committees on February 14-15, 2022.

During the first quarter, Court Administrator attended the following Skype meeting and presentations, representing Dził Yijiin Judicial District:

- Attended Phase One meetings with Judge Thompson, Health & Safety Advisor, Probation & Peacemaking program managers and AOC leadership to discuss proposed plan for re-opening.
- Attended Court Administrator and Managers Skype meetings held on January 13<sup>th</sup>, February 17<sup>th</sup> and March 17<sup>th</sup>, 2022.
- Continuing to participate in the weekly Judicial Branch Skype meetings regarding discussions and updates with Judicial Branch plans and operations, during this pandemic.
- Participated in virtual meetings and work session with Judge Thompson, Chief Justice and AOC in preparation to report on the FY 2022 COA/Legislative Concerns.
- Attended Pinon Chapter government planning meetings and Chapter meetings.
- Attended the General Funds Budget meeting/work session, and prepared the draft FY 2023 budget for Dził Yijiin Judicial District.
- Joined the March 29<sup>th</sup> FMIS 6B Roll Out training.
- Attended virtual meetings with: Judge Thompson, Judge Gilmore, Dilkon Court Clerk and Staff Attorney.

### **3. Objectives to be Accomplished in the Next Quarter**

A. Dził Yijiin Judicial District will continue court operations on processing essential services during this COVID-19 State of Emergency pursuant to Administrative Orders.

B. Approved for Phase One of re-opening. Continue to advocate to obtain approval for Roadmap to Full Capacity - Phase Two operations. Prepare Phase Two packet in accordance with guidance.

C. Staff will continue to assist in processing essential court matters.

D. Dził Yijiin Judicial District continues to be deeply engaged with public health agencies, healthcare providers, local entities and partnering agencies to mitigate the impact of the virus. Dził Yijiin Judicial District will persist in encouraging the use of face coverings, physical distancing and disinfection practices, and all other measures our court has followed throughout the pandemic.

## **G. KAYENTA JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives set the Previous Quarter**

A. Kayenta Judicial District continues to operate on essential services to the public pursuant to the Judicial Branch Continuity of Operations Plan (March 27, 2020). Staff continue to be on a rotating schedule for daily court operations. The Judge and Court Administrator report to offices daily to ensure access to the judicial system by the public. Court staff assist visitors at our court building front doors by utilizing a Ring doorbell device. The electronic device activates when the

visitor presses the button of the doorbell or when it senses a visitor with its built-in motion sensors. Staff can watch and talk with the visitor by using the doorbell's camera and microphone.

B. The district participated in weekly updates as part of the Judicial Branch of the Navajo Nation Continuity of Operations Plan (COOP) on essential court operations during the COVID-19 Virus pandemic.

C. Court Administrator participated in a preliminary FY 2023 Navajo Nation General Fund budget orientation and formulation work session on February 10, 2022.

D. District employees participated in the following trainings:

- The Navajo Nation Employee Counseling Services provided training entitled, “*Preventing Burnout*” on February 11, 2022 and March 25, 2022. The training provided an opportunity to review causes for employee burnout, stress management, selfcare and recovery strategies. The department offered suggestions on making a positive impact in the workplace and to help Navajo Nation employees and their immediate family members who may develop social, behavioral or health related problems that could affect work performance.
- The Navajo Nation Department of Behavioral Health provided a training entitled, “*Self-Care Presentation*” on March 31, 2022. The training provided an opportunity to promote methods to reduce the effects of stress, improve job satisfaction, quality of life and to keep employees motivated and enthusiastic.
- Judicial Branch Peacemaking Program Traditional Program Specialists conducted three (3) “*Winter Stories*” presentations. The winter storytelling is not only entertaining, but it has been the educational tool for the Navajo people with moral lessons. The staff appreciated the opportunity for the traditional teachings.

F. Judge Stover successfully completed two branch sponsored trainings entitled, “*Legal Writing*” on November 20, 2021 and “*Ethics Training*” on December 29, 2021. The courses address Judge Stover’s annual training requirement as a probationary Judge.

G. Court Administrator participated in two National Judicial College webinar trainings entitled, “*Caseflow Management*” on November 02, 2021, and “*Reducing Backlog in the Age of COVID-19*” on November 29, 2021. The training identified the elements of caseflow management, develop strategies for handling resistance to change, and explore methods for getting and keeping judicial compliance. A discussion was held on the complexity that COVID-19 causes a system-wide backlog. The webinar gave administrators a toolkit for reducing backlog.

H. The district participated in a Kayenta District Criminal Justice Summit meeting with the Kayenta Department of Public Safety and Office of the Prosecutor on November 15, 2021.

## **2. Other Significant Accomplishments**

A. By invitation, Judge Stover administered the Oath of Office to the Kayenta Navajo Nation Department of Public Safety commissioned police officers in Kayenta, Arizona on January 12, 2022.

B. Judge Stover participated in Quarterly Judicial Conference teleconference meeting on March 30, 2022. Conference participants received Judicial Branch updates and new developments.

C. Court Administrator participated in seventeen (17) on-line meetings to address the Judicial Branch Strategic Plan revisions, Judicial Branch training policy revisions, Judicial Branch re-opening Phase Development, Navajo Nation FY 2022 COA/Legislative Concerns report, Navajo Nation Integrated Justice Information Sharing Project (NNIJISP) data sharing, and ARPA Private Process Server Implementation guidelines development.

### **3. Objectives to be Accomplished in the Next Quarter**

A. To advocate for the Judicial Branch's fair share of the FY 2023 Navajo Nation General Funds budget to ensure efficient, fair and respectful judicial services and facility needs.

B. To continue planning and achieve Roadmap to Full Capacity Phase Two and Three status.

C. To provide for three in-service trainings for the district staff.

D. To promote positive and more effective working relationships with the community, local law enforcement and other public service organizations through monthly meetings.

E. To pursue funding opportunities for the construction ready Kayenta Judicial Court Building.

## **H. RAMAH JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives set the Previous Quarter**

A. This 2<sup>nd</sup> quarter the unfinished FY2021 projects were completed by installing Plexiglass safety barriers, procurement of office and janitorial supplies initiated last year were all received. However, equipment ordered recently have not been received, e.g. Xerox Machine, telephones units.

B. On March 18, 2022, the Ramah District Court staff and Traditional Program Specialist completed First Aid/CPR training on-line with Pine Hill Health Center. Staff received certificates which certify them for 2 years. The online class was free for the Ramah Court Staff.

C. On March 16, 2022 the Ramah Judicial District received the approval to enter Phase One of the Road Map to Full Capacity re-opening guidance. Pursuant to the responsibilities delineated in the Judicial Branch Continuity of Operations Plan (COOP) and the Roadmap to Full Capacity guidance document, the COOP Coordinator approved the Ramah Judicial District's request to enter into Phase One of the re-opening process.

D. The Ramah Court did not conduct meetings with Resource providers this quarter. We will reschedule to the third quarter. Most of the Resources offices in the surrounding community work hours are all different, and some work half days, due to the COVID-19 pandemic.

E. Judge Laughing participated in a Quarterly Judicial Conference, through teleconference. Conference participants received Judicial Branch updates and new developments. Associate Justice Tsinigine facilitated the March 30<sup>th</sup> Judicial Conference.

F. Ramah Chapter Coordination: Court Administrator called in through teleconference to attend the Ramah Planning and Regular Chapter meetings, and provided updates on the status of the Ramah New Judicial Court Complex planning; going forward seeking financial support for the construction of the court facility, and other related operations of the Ramah Judicial Court. She also provided an update on the Phase One status of the court, and the work schedule, and dates of the hearings schedule.

## **2. Other Significant Accomplishments**

A. During our daily operations. Due to COVID-19, the Ramah Court Staff are on an on-call scheduling system where only two or three staff are in the court building to mitigate exposure to COVID-19. Staff are self-monitoring before symptoms of the virus or the common cold before they report for work, and as they come into the building, staff sanitize their hands and they take their temperature before going to their work stations. Staff continues to be on a rotating schedule for daily operations, answering telephone calls, processing fines and fees, and processing postal mail and conducting hearings.

B. Approximately:   63   people signed in for services,  640  telephone calls logged in/out were received, and there were   14  incoming/outgoing fax services. Court Bailiff security reported for this quarter,   00  people served,   00  pocket knives,   00  other deadly weapon; Bench Warrant & Public Intoxication:   00  bench warrant   00  public intoxication. Due to COVID-19, the court building is closed to the general public.

C. The Court Clerks maintained and updated the bench warrant list with Ramah Navajo Law & Enforcement on a monthly basis. The Court Bailiff made bank deposits (fines & fees & cash bond) in Gallup, NM at the Wells Fargo Bank, and incoming/outgoing mail to Administrative Offices of the Court.

D. On January 13, 2022, and March 17, 2022, aside from the regular duties Court Administrator continued to participated in the budget orientation, and numerous week session/meetings attended on behalf of Ramah Judicial District. Court Administrator's (Managers) - meetings through teleconference this quarter with the rest of the Court Administrators Managers, Fiscal Office staff, TPS, CPPO, Grant Administrator, meeting on prepared agenda.

E. Court Administrator, Judge Laughing, and Staff Attorney participated in weekly Skype meetings regarding COOP weekly updates. Chief Justice's support staff provides status of operations updates, communication, teleconference, email, and PPE, supplies, and job reassignments as necessary. There were discussions regarding the Roadmap to re-opening.

F. Training: On February 17, 2022, Staff Attorney provided an update training to the court clerks which addressed the following: the process of criminal complaints when filed with the courts; by the Prosecutor's Office, as well as the process of document flow; the document flow after filing a petition on any Family Court petition and how to process it; and the processes after receiving Traffic citation with the court.

Navajo Nation Department of Highway Safety provided Defensive Driving Course for Ramah Judicial District employees with expires tribal motor vehicle permits. Court clerks and custodian attended the training and renewed their driver's permits.

The court staff participated in the Peacemaking Program Winter Stories presentations. The Winter Stories on Coyote and Bobcat, and Coyote and Mountain Lion, and Coyote and Moose. Trainings occurred on: January 4<sup>th</sup> and 31<sup>st</sup>, February 3 and 25<sup>th</sup>, and March 1<sup>st</sup>.

On February 1, 2022 a Skype teleconference work session was held regarding the FY 2023 General Funds budget facilitated by AOC Financial Technicians. Court Administrator and Office Technician participated in this preliminary work session on how to prepare budget formulation.

On February 11, 2022, Court Administrator attended the Employees Counseling Services training presentation by Ronda Roan, Navajo Nation Employee Counseling.

On February 25, 2022, Legal Advice vs. Legal Information training was provided by Crownpoint district Staff Attorney for all Judicial Branch employees. Many relevant examples were discussed, and many of the examples were presented in the Dine' language with was a plus to the overall training.

On March 28, 2022, Court Administrator attended a mandatory JustWare work session held for Court Administrators and other JustWare users. AOC Information Technology manager and his staff provided information on the new Microsoft 365 update.

On March 29, 2022, Court Administrator attended a mandatory FMIS 6B Rollout overview presented by AOC Financial Services Office.

### **3. Objectives to Be Accomplished in the Next Quarter**

- A. To plan the 2022 Ramah District Court Amnesty Day.
- B. To participate in the budget orientation and budget development process for ARPA.
- C. Staff will continue to assist in processing essential court matters.
- D. To continue with Phase Two re-opening planning/documents meetings.

## **I. SHIPROCK JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives set the Previous Quarter**

A. Shiprock Project Tse'bit ah Criminal Justice Facility: Law and Order Committee Chair Honorable Eugenia Charles-Newton continues to seek construction funds for the project. No project meetings were held this quarter.

B. Continuity of Operations Plan: The Shiprock Judicial District continues to operate in accordance with the Continuity of Operations Plan (COOP). Limited court personnel, four employees, work daily to perform essential and beyond essential services. A total of four hundred and fifty-nine (459) new filings have been docketed during this quarter; and seven hundred and eighteen (718) cases have been closed.

C. Roadmap to Full Capacity Plan: The Shiprock Judicial District management continues to manage the district court services with guidance of the Roadmap to Full Capacity Plan. Building modification is pending for both courtrooms. The district has submitted a Phase One plan and is working with the COOP Team to obtain approval to enter into Phase One.

## **2. Other Significant Accomplishments**

A. During this quarter, the Court Bailiffs continue to assist with filing of returned summons (no services), closed cases, and boxing closed cases.

B. Caseload inventory was completed on delinquency, dependency and child in need of supervision (CHINS) cases. These tasks were performed and accomplished during weekends.

C. Weekly Judicial Branch Meeting via Skype for Business: Continuation of the weekly Judicial Branch meetings held by the executive judicial staff providing COVID-19 health and safety updates by the Health and Safety Advisor. Group is also updated on programmatic information; district services, discussion and planning for the changes and needs, current budgetary updates, procurement, human resource updates, trainings, and messages of encouragement.

## **D. District's Essential Services Provided**

Services	Received	Sent Out
Telephone Calls	1,992	
Fax Transmittals	0	0
New Established Court's E-mail	799	
On-Line Payment	0	
Call-In Payment	16	
Postal Mail & Drop Box	292	754
Documents Filed w/ District	621	
Documents Filed w/ Family	387	
GRAND TOTAL	4,107	754

## **3. Objectives to be Accomplished in the Next Quarter**

A. Continue to provide essential services including minimal non-essential services.

B. Complete the Building Modification for safe work environment.

C. Hire the last vacant position of District Court Clerk.

D. Continue Training on the Continuity of Operation Plan.

E. Continue Training on the Road Map to Full Capacity.

F. Continuation – Reschedule Tse Bit'ai Justice Center coordination meeting.



G. Continuation – Conduct district caseload inventory for calendar year 2019.

## **J. TO'HAIJILEE - ALAMO JUDICIAL DISTRICT**

### **1. Accomplishment of Objectives set the Previous Quarter**

#### **A. Review Cases for Both Districts and Reduce Backlog**

Staff Attorney, Court Administrator and Court Clerks worked on cases to reduce back log.

#### **B. Roadmap to Full Capacity, Phase One Plan/Request Submitted**

Pursuant to the Judicial Branch re-opening guidance documents, and as directed by the COOP Coordinator and COOP Team, the Alamo and To'Hajiilee Judicial Districts submitted Phase One plans and readiness checklists, with an accompanying 2020 District Preparedness plan that had goal, schedules, checklists and videos. The plans are under review. Challenges to this submission are that Alamo courts have only four (4) staff, and To'Hajiilee has four (4) court staff, with two (2) court clerks vacant. To open up the lobby to the public, during hearings would require another bailiff, and the two court clerks. Even if the custodian were to do that job, if the bailiff was on approved leave or was in quarantine, there would be no additional staff to manage court days. This is true for To'Hajiilee Judicial District as well. Not all courts are the same.

### **2. Other Significant Accomplishments**

#### **A. COVID-19 Update**

To'Hajiilee District and Family Court Clerk positions remain vacant after the clerk resigned in December, 2021. It is difficult to hire staff during the COVID-19 pandemic. As of this report, there is no Court Clerk and the Court Administrator is the acting Court Clerk.

Court Administrator tested positive for COVID-19 on January 8, 2022. As a result, she was ill all through this quarter. Responsibilities at Crownpoint and Pueblo Pintado were temporarily transferred to Ms. Rena Thompson, retired Court Administrator, who came back to work for three (3) months. Court Administrator's illness reduced her capacity to work long hours and manage the two judicial districts along with Crownpoint and Pueblo Pintado courts. Recovery for long term COVID-19 is approximately six (6) months, and could take longer. At this time, she is on part-time status. Re-opening planning and implementation is impacted by her ability to work with limited staff at Alamo Courts and To'Hajiilee Courts. Unlike larger districts, there can be more staff to assist, but due to our location over one hundred and fifty (150) miles from Window Rock, Arizona, there is little to no assistance from other courts.

#### **B. To'Hajiilee Chapter Meetings**

Court Administrator gave updates and announced the vacant clerk's position to the To'Hajiilee Chapter on-line meetings on January 11, 2022 and February 15, 2022.

### C. Veterans Administration (VA) Advisory Committee on Tribal and Indian Affairs

Court Administrator attended the online Veterans Administration (VA) Advisory Committee on Tribal and Indian Affairs on January 25 and 26, 2022. Of interest are the treatment courts for Indian Country veterans. Much information was shared in the health, education, housing and other benefits concerning Native American Veterans.

### **3. Objectives to be Accomplished in the Next Quarter**

- A. Continue to work on Case/Work backlog.
- B. Finalize plans for Phase One of Re-opening process.

### **K. TUBA CITY JUDICIAL DISTRICT**

#### **1. Accomplishment of Objectives set the Previous Quarter:**

A. Court Operation. The Tuba City Judicial District continues to deliver court services via electronic filing, telephonic services, postal mail, facsimile, credit card/money order for payments and drop boxes. All court hearings are telephonic and conference call numbers are provided for customers to call in for their court hearings. In addition to providing essential services, the Honorable Victor Clyde directed to hear all case types filed with the court. Currently, backlog of cases is of high volume due to the minimal services since March 2020. The management team is working on addressing and moving cases forward for the customers.

B. General Staff Meeting. Court Administrator provided up-dates on court operations and shared information on Judicial Branch plans for teleworking, equipment purchases, and budgets. Also, shared with staff are administrative orders from the Office of Chief Justice with special emphasis on preventing the spread of COVID-19 Coronavirus, keeping office area cleaned by the staff. Reminders on workplace health and safety protocols.

C. Court Clerks' Meeting. Court Administrator held meetings with court clerks to address case processing and case management issues. The main emphasis and information shared with the court clerks is to properly handle and process all court documents in a timely manner. The court continues to receive a lot of incoming court documents from the post office, fax and the court's email.

D. Weekly Judicial Branch COOP Meetings. The Honorable Victor Clyde, Staff Attorney and Court Administrator attended the weekly Judicial Branch telephonic meetings. The Judicial Branch, on a weekly basis, meets with Judicial Districts, program managers and key administrative staff. COOP Coordinator and key staff provided information on the status of the COVID-19 pandemic and the latest up dates from the CDC and Navajo Nation Division of Health guidelines. For the safety of the staff, the Judicial Branch in its facilities requires wearing masks, sanitizing work spaces and thorough cleaning of facilities.

E. Court Administrator, Business Managers and AOC Meeting. On March 17, 2022, Court Administrator facilitated the meetings via Skype for Business. The group discussed and shared information regarding administrative court operation, such as; special duty pay budget, step increases, Roadmap to Full Capacity & Phase Advancements, General Funds and ARPA budgets, Professional Services Contracts, and JustWare updates.

F. Defensive Driving Course (DDC). Two (2) court clerks attended the DDC training during this reporting period. The National Safety Council Defensive Driving course focuses on personal driving behaviors, sharing the road with other drivers, recognizing potential hazards, collision factors and prevention of collisions and traffic violations. Ms. Deborah Milford provided the four-hour training. The training is for employees to obtain their Navajo Nation tribal motor vehicle permit to drive tribal vehicles. Both employees received their certificates and obtained their tribal vehicle permit.

G. Heating, Ventilation and Air Conditioning (HVAC) Meetings. Grants Administrator facilitated numerous meetings to streamline with Judicial Districts the development of HVAC service contracts, following the FMIS procurement processes. Court Administrator and Office Technician participated in the meetings. The Tuba City Judicial District is working on a professional service contract for its HVAC system.

H. Office Technician Meetings. AOC Financial Technicians held meetings with all the Judicial Districts. The meetings provided instructions to follow all requirements of the FMIS purchasing procurements. Participants raised questions and clarifications were provided to the staff. Office Technician participated in the meetings.

I. Winter Stories. The Peacemaking Program of the Judicial Branch staff provided winter stories training (Parts 1, 2 and 3) to all Judicial Branch employees. Three court clerks attended the trainings.

J. Private Process Server Training. On January 31, 2022 and February 8, 2022, AOC Grants Administrator provided training for all Judicial Districts on guidelines for private process servers. Court Administrator and Office Technician attended the virtual training. Funding is available to interested private process servers to part-take of a three-year contract opportunity with their registered Judicial Districts.

K. Legal Advice vs. Legal Information. On February 28, 2022, Staff Attorney from the Crownpoint Judicial District provided training in the Navajo & English Languages. All Tuba City Judicial District staff attended the training. The training was beneficial and the examples provided mirrored daily situations encountered by the court staff when they assist customers. training.

L. Daily Visitor Sign-in and Metal Detector Count for Jan., Feb. and Mar. 2022.

FY2022 - Second Quarter Daily Visitor Sign-in Report															
MONTH	Court Hearing	Protection Order	Pay Fine/Cash Bond	Filing Documents	Obtain Information	Check Mail	Attend Training	Background Check	Oath of Office	Maintenance of Building	Attend Meeting	Other Hearings	Other	Total Clients Served	Metal Detector Reading
Jan - 2022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feb - 2022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mar - 2022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

M. Request for court documents and audio for Jan., Feb., and Mar. 2022.

Month:	Jan - 2022	Feb - 2022	Mar - 2022	Total:
<b>Total Court Document Request</b>	<b>16</b>	<b>10</b>	<b>10</b>	<b>36</b>
Completed documents Request	10	7	7	24
Pending Document Request	6	3	3	12
<b>Total Audio Request</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>7</b>
Completed Audio Request	1	2	4	7
Pending Audio Request	0	0	0	0

## 2. Other Significant Accomplishments

A. Roadmap to Full Capacity – Phase One Plan. On March 16, 2022, the Tuba City Judicial received approval to enter in to Judicial Branch’s “Roadmap to Full Capacity” re-opening process. The district met all gating criteria with a review of current Administrative Orders, Public Health Emergency Orders and the Readiness Checklist have been properly addressed.

The district (Court, Probation/Parole Services and Peacemaking Program) will be working on its Phase Two plans.

B. Oath of Office. By invitation on February 7, 2022, the Honorable Victor J. Clyde administered the Officer's Oath of Office/Code of Ethics to twenty (20) Navajo Law Enforcement Officers (Lieutenants, Sergeants and Police Officers) and five (5) Criminal Investigators for the Tuba City Department Law Enforcement. For the safety of all personnel, the ceremony took place outside by the Police Department.

C. Navajo Nation Judicial Conference. On March 31, 2022, Office of the Chief Justice held its second quarter Judicial Conference via Skype for Business. Topics presented and discussed included: Information Technology Policy by Automation & Information Technology Manager; Re-opening Phases by Administrative Director; and Abolition of Administrative Leave by Human Resources Director. Associate Justice Tsinigine facilitated the meeting.

D. Judicial Hearing Officer. The Judicial Hearing Officer continues to hear domestic violence (DV) cases every week on Wednesdays. Due to the high volume of DV petitions filed with the court, the "overflow" of cases is scheduled on Fridays. All hearings are held via telephonic conference calls.

E. Navajo Nation Risk Management/Safety Loss Control Program. On February 7, 2022, Shawnevan Dale, Program Supervisor, provided training for all Judicial District and Private Process Servers. Court Administrator and Office Technician participated in the virtual training. Funding is available to interested Private Process Servers registered with Navajo Nation courts to part take of a three-year contract with their respective judicial district. Mr. Dale covered the required insurance for the professional service contract. Three (3) interested persons attended the training and registered with the Tuba City Judicial District.

F. Sage Education Building the Foundation, Level 1. On March 1-2, 2022, two (2) court clerks attended the training by Sage Education. The training covered all aspects of filing with the court system such as due process, customer service, professional standards and ethics, court stamp standards, proper court filing procedures, and case file management. Instructors were Ramona Tsosie and Christine Folsom, both Native women, who have over 50 years of experience working and teaching in Indian Country.

### **3. Objectives to be Accomplished in the Next Quarter**

A. To review court operations and processes to become more efficient and to eliminate duplication of services for court.

B. To close adjudicated cases.

C. To arrange for telephonic court hearings for all cases filed with the court.

D. To coordinate, organize and develop Phase Two plans pursuant to the Roadmap to Full Capacity guidance.

## **L. WINDOW ROCK JUDICIAL DISTRICT**

### **1. Accomplishment of Objectives set in the Previous Quarter:**

A. COVID-19 Court Response: As the COVID-19 pandemic continues, it is imperative to understand the changing guidance for Fully-Vaccinated persons, for the Coronavirus variants, for vaccine booster shots, and to clean/disinfect COVID-19 contaminated facilities provided by the Center for Disease Control and Prevention (CDC) and the Navajo Nation Health Command Operations Center (HCOC).

Window Rock Judicial District is taking preventative measures but still address: 1) all Children's cases: shelter care hearings, preliminary hearings, adjudicatory hearings, dispositional hearings, and review hearings (if they are within six months); 2) Criminal cases: bench warrant hearings, bail denial hearings, Habeas Corpus relief, motions for release, criminal trials, and sentencing hearings (all arraignments and pretrial conferences were conducted as regular hearings); 3) Civil cases: Involuntary commitments; repossession hearings, if statutory timelines demand it; and 4) Domestic violence cases: Statutory timelines require the first hearing to be heard within 15 days or less.

Civil and Family civil cases involving pretrial matters are also being heard to close out 2018, 2019 and 2020 cases that were delayed due to the COVID-19 pandemic.

Most of the Court's time is spent on criminal and domestic violence proceedings due to daily filings and bench warrants outstanding. One-fourth of the domestic violence proceedings have merit, and the remaining three-fourths are devoted to widely abused proceedings, such as using protection orders to evict people, child support, or civil temporary restraining orders. These filings and hearings require court orders and minute entry orders that are time-consuming on court staff.

Court documents are received by dropbox, postal mail, electronic mail, and fax. Staff are on a rotating schedule to come into the office to answer telephone calls, process fines and fee payments, process postal mail, process filings, and to clerk hearings. They are doing an extraordinary job in providing services to the public with the bare essentials. Currently, we have limited staff working due to vacancies, is increasing stress and burnout.

In the second quarter, the Window Rock Judicial District/Administrative of the Court building was closed once due to potential COVID-19 exposures. The Court did not have to devolve; however, it relied on Alternative Facility (Old Supreme Courtroom and teleworking) to continue essential services and functions. The AOC building was cleaned/disinfected, and the building was reopened.

The cleaning and disinfecting of a building or the affected workspaces can be accomplished by staff, and re-entry into a clean and safe building can occur much faster at this time. This allows for a quicker resumption of essential services by the courts and programs. When a Judicial Branch facility closes due to a potential or confirmed exposure, it is out of an abundance of caution to protect our personnel, and to do our best to mitigate the spread of the Coronavirus and its variants in our communities where we live and work.

B. Administrative Responses:

1. Honorable Malcolm Begay is the only Judge who presides and hears all Window Rock Judicial Family and District Court cases. Court Administrator and Judge Begay attended and participated in the Business Skype for meeting Re: COOP DAILY UPDATES; the status of operations; Communications: Teleconference, Email, and PPE; supplies: Job reassignments as necessary.
2. Judge Begay continues to assist and presided on court cases for the Dilkon and Kayenta Courts. Judge Begay administered Oaths to various personnel such as the Process Servers, Navajo Nation Corrections Officers, Internal Affairs personnel, and Navajo Nation/State Police Officers for annual and cross-deputizations, via Skype.
3. Staff Attorney assists in closing out WRJD's backlog cases and drafts orders for Judge Cynthia Thompson, Chinle District, and Judge Begay. He also helps Judge Begay with legal questions or research. Staff Attorney also helps the Court Administrator with legal questions concerning employment on JBEPP matters. He assists the WRJD with legal research and question on civil cases matters.
4. In 2021, the Law & Order Committee passed Resolution LOCMA-01-21 to fund a new modular building for the Window Rock Judicial District and Probation & Parole Services; NEZ/FCI is the selected contractor. In November 2021, Chief Justice Jayne signed the contract and it has taken an extended amount of time to obtain a contract number, and to process the first payment requests to move this project forward. Court Administrator attends weekly Modular Building Project meetings. WRJD publicly thanks the following personnel in their ongoing efforts to seek a court building for WRJD: Chief Justice Jayne; Construction Project Manager; Associate Attorney, Staff Attorney; Administrative Directory. *A 'hee'ee* for all that you continue to do for WRJD.
5. Peacemaking Program's Traditional Program Specialist did not provide the Life Value Workshop for the Defendants in WRJD this quarter, but assisted and provided LVE workshop with another district.
6. Through the Window Rock Court's email, a total of 1,587 people registered and utilized this service. This number represents inquiries about Court hearings and services, status of cases, requesting forms and services. Additional services were provided to individuals calling the Court; however, no-log was kept regarding this public service.
7. There were 232 Family Court hearings and a total of 231 District Court hearings for this quarter.
8. For the second quarter, there were 19 document requests, and 11 requests were completed. It should be noted that while the completed requests were limited, it can be attributed to the fact that most records are archived and need to be researched. This process is time-consuming and challenging due to the limited number of court staff.

C. Navajo Nation Budget: Navajo Nation Budget and ARPA: Court Administrator and Judge Begay participated in the FY 2023 General Funds and ARPA discussions. The discussions included the needs of the district and the services provided by the district, and how the district was affected by the COVID-19 pandemic. The pandemic caused our court cases to be backlogged. Through the Chief Justice's Administrative Order, the district provides essential services to the public.

To further address the case backlog, Window Rock Judicial District will seek funding from the FY 2022 General Funds Personnel Lapse funds to hire a Judicial Clerk and interns to assist with drafting orders.

D. Court Preparation for Re-opening: The Window Rock Judicial District has been preparing to re-open the courts for public services. For the staff's safety, minimal renovations were made to include plexiglass barriers for staff workstations which held implement social distancing. Workplace grievances and the adverse health of staff continue to plague WRJD's operations every week. The WRJD submitted a Phase One re-opening plan/request and it was approved April 5, 2022. Ongoing efforts continue, with Crownpoint Judicial District, to address WRJD's requirements for in-person criminal jury trials.

E. Court Scheduling: We have a maximum of five staff with a staggered schedule in the building daily to provide services to the public and process court cases. The court schedule is also being assessed to establish a workable court scheduled to ensure staff and public safety. With the large caseload volume, WRJD is now planning and scheduling into calendar year 2023. The WRJD is drafting a plan for conducting outdoor hearings. The WRJD is working with Crownpoint Judicial District to allow the Window Rock Judicial District to utilize their office space/court facility to conduct upcoming in-person jury trials. The Administrative Office of the Courts (AOC) has authorized the re-openings for the Crownpoint Judicial District to address in-person trial requirements. WRJD wishes to thank the Crownpoint Judicial District staff for assisting with WRJD jury trials, specifically Judge Livingston and Staff Attorney for re-opening of Crownpoint Judicial District to Phase Two status which allows limited access to the public. Future WRJD jury trials will be requested to be scheduled in the Crownpoint Judicial District.

## **2. Other Significant Accomplishments**

A. Weekly Teleconference Meetings: The Court Administrator and Judge Begay participated in the weekly teleconference meetings. The Chief Justice's support staff provided weekly updates. Also, there are discussions on opening the courts to the public for court services with the Administrative Director of the Courts.

B. Road Map to Full Capacity: Decision Making Training. The Peacemaking Program staff provided training to judges, court administrators, support staff, and court staff. The training provided information on Navajo concepts with COVID-19 and preparations for re-opening the courts to the public. The Chief Justice issued an administrative order (AO-32-2020) directing the COOP Director to implement the Road Map to Full Capacity to the Judicial Branch staff.

C. Quarterly Judicial Conference: The judges attended the quarterly judicial conference via teleconference. The court administrators and program managers were not included in the discussion at the judicial conference meeting. Judge Begay continues to advocate for more judges to be assigned to WRJD and support staff to serve the public better. He also voices concerns for the safety of court staff, workplace grievances, as well as the deplorable conditions in operating out of a conference room with no permanent court building for WRJD.

D. Vacant and Filled Positions: The Window Rock Judicial District has six (6) vacant positions: two district Judges, three Court Clerks, and one Bailiff. The Human Resource Office within



Judicial Branch continues to advertise the vacant positions. The Judicial Hearing Officer (JHO) resigned and WRJD is catching up on all the cases scheduled by the former JHO.

E. Training: The Judicial Branch Financial Training: The Judicial Branch Financial Services Manager provided training on the financial documents, FMIS 6B Roll out overview, and FY 2023 General Funds budget work session. Grants Administrator provided an ARPA-FRF Private Process Server training for all interested potential contractors/servers.

F. Pro Se Clinic: Staff Attorney provided a pro se clinic on Probate and Quiet Title to 10 participants in Sanders, Arizona. He will provide more pro se clinics for Guardianship for minors and adults. The COVID-19 pandemic has impacted and changed the family setting due to the loss of loved ones.

### **3. Objectives to be Accomplished in the Next Quarter**

A. Staff training with the limited funds available is always a challenge; however, identifying training resources to benefit the staff remains a goal for the WRJD staff. The essential training required and needed is the active shooter, First responders, CPR, Incident Command, and Suicide Prevention for all the staff. The Court Administrator will continue to provide technical assistance to the court clerks, bailiffs, and office technicians.

B. The Window Rock Judicial District seeks qualified applicants for the vacant Judges and Judicial Hearing Officer positions. The WRJD needs additional judges to handle the district's caseload. One full-time Judge is not enough to take on the district's caseload. The presiding Judge is overburdened by the large caseloads. The district needs an additional two (2) full-time Judges and twice the size of support staff positions to help with hearings and addressing the enormous caseloads. The Court Administrator supported and assisted with the duties and responsibilities within the vacant Court Clerk, Office Technician, and Bailiff positions. It caused stress and burnout; we appreciate having an emergency hire of a court clerk.

C. In the event carryover is approved, the Window Rock Judicial District will be requesting funds to hire a temporary or permanent Court Clerk, Archiving Clerk, Law Clerk, Attorney Candidate, and Staff Attorney to assist with the immense caseload.

D. The Window Rock District's current facility housing is temporary at the Administrative Office of the Courts. The Court Administrator and Construction Project Manager continue to meet with NEZ/FCI Company (vendor) on the Modular Building Project. The WRJD/PPS and NEZ/FCI will continue to meet via Zoom to discuss the contract, project summary, and starting with construction by phases. The contract is approved and awaiting the first payment to be issued by the Office of the Controller.

## **VIII. JUDICIAL CONDUCT COMMISSION**

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In the second quarter of FY 2022, regular activities of the Judicial Conduct Commission ("JCC") were affected by the public health emergency. Trainings, work sessions and meetings were not regularly held due to the pandemic. Judicial Conduct Commission members are Chairman Robert Yazzie, Vice Chairman Dr. Manley Begay Jr., Judy R. Apachee, Dr. Raymond Austin, and Rhonda

Tuni. Judicial Branch staff who assist the Commission are Government Relations Officer and Human Resources Director.

The following are some of the activities of the Judicial Conduct Commission during the FY 2022 Second Quarter:

A. The training session on Ethics for Navajo Nation Judges and Justices conducted by Chairman Robert Yazzie in the first quarter (December 29, 2021) was uploaded to Sharepoint for judges who were not able to attend and as a resource for all Navajo Nation Judges.

B. Judicial Conduct Commission met on January 22, 2022, to schedule a peacemaking session for Referral No. JCC-01-2022, and to discuss the Dine' language requirement in the Navajo Nation Code for Navajo Nation judge applicants.

C. The Judicial Conduct Commission held a peacemaking session for Referral No. JCC-01-2022 on January 29, 2022.

D. The Judicial Conduct Commission met on February 5, 2022. The Commission disposed of Referral No. JCC-01-2022 through resolution.

E. The Judicial Conduct Commission met on March 5, 2022. The Commission heard a report on a Salary Study that was conducted for judge and justice positions. The Commission also discussed inviting Law and Order Committee members to meet on the salary study recommendations, and the Dine' language requirement for judge applicants.

## IX. CASELOAD AND STATISTICAL DATA

### FY2022 SECOND QUARTER OVERALL STATISTICS BY LOCATION

LOCATION	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Supreme Court	83	0.3%	8	0.2%	91	0.3%	2	0.0%	89	0.4%
Alamo	96	0.4%	7	0.2%	103	0.4%	8	0.2%	95	0.4%
Aneth	578	2.4%	65	1.4%	643	2.2%	55	1.2%	588	2.4%
Chinle	1,955	8.0%	208	4.6%	2,163	7.4%	425	9.2%	1,738	7.1%
Crownpoint	3,001	12.2%	548	12.2%	3,549	12.2%	983	21.3%	2,566	10.5%
Dilkon	3,483	14.2%	417	9.3%	3,900	13.4%	106	2.3%	3,794	15.5%
Dził Yijiin	753	3.1%	90	2.0%	843	2.9%	151	3.3%	692	2.8%
Kayenta	1,952	7.9%	459	10.2%	2,411	8.3%	490	10.6%	1,921	7.9%
Pueblo Pintado	246	1.0%	39	0.9%	285	1.0%	31	0.7%	254	1.0%
Ramah	2,158	8.8%	256	5.7%	2,414	8.3%	253	5.5%	2,161	8.8%
Shiprock	3,174	12.9%	459	10.2%	3,633	12.5%	718	15.5%	2,915	11.9%
To'hajiilee	427	1.7%	10	0.2%	437	1.5%	26	0.6%	411	1.7%
Tuba City	2,043	8.3%	829	18.4%	2,872	9.9%	615	13.3%	2,257	9.2%
Window Rock	3,836	15.6%	681	15.1%	4,517	15.5%	302	6.5%	4,215	17.2%
Probation Services	605	2.5%	355	7.9%	960	3.3%	370	8.0%	590	2.4%
Peacemaking	174	0.7%	74	1.6%	248	0.9%	83	1.8%	165	0.7%
<b>TOTAL</b>	<b>24,564</b>	<b>100.0%</b>	<b>4,505</b>	<b>100.0%</b>	<b>29,069</b>	<b>100.0%</b>	<b>4,618</b>	<b>100.0%</b>	<b>24,451</b>	<b>100.0%</b>

### FY2022 SECOND QUARTER OVERALL STATISTICS BY CASE TYPE

CASE TYPE	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	1,311	5.3%	78	1.7%	1,389	4.8%	89	1.9%	1,300	5.3%
Criminal	8,798	35.8%	652	14.5%	9,450	32.5%	570	12.3%	8,880	36.3%
Civil Traffic	7,533	30.7%	2,391	53.1%	9,924	34.1%	2,563	55.5%	7,361	30.1%
Criminal Traffic	1,731	7.0%	115	2.6%	1,846	6.4%	100	2.2%	1,746	7.1%
Family Civil	2,721	11.1%	275	6.1%	2,996	10.3%	188	4.1%	2,808	11.5%
Domestic Violence	1,033	4.2%	503	11.2%	1,536	5.3%	575	12.5%	961	3.9%
Dependency	385	1.6%	28	0.6%	413	1.4%	50	1.1%	363	1.5%
Delinquency	148	0.6%	13	0.3%	161	0.6%	24	0.5%	137	0.6%
CHINS	42	0.2%	13	0.3%	55	0.2%	4	0.1%	51	0.2%
Supreme Court	83	0.3%	8	0.2%	91	0.3%	2	0.0%	89	0.4%
Probation/Parole	605	2.5%	355	7.9%	960	3.3%	370	8.0%	590	2.4%
Peacemaking	174	0.7%	74	1.6%	248	0.9%	83	1.8%	165	0.7%
<b>TOTAL</b>	<b>24,564</b>	<b>100.0%</b>	<b>4,505</b>	<b>100.0%</b>	<b>29,069</b>	<b>100.0%</b>	<b>4,618</b>	<b>100.0%</b>	<b>24,451</b>	<b>100.0%</b>

### SUPREME COURT OF THE NAVAJO NATION

Case Type	Brought Forward		Filed		Reconsiderations		Caseload		Closed Cases		Pending	
Civil	76	92%	8	100%	0	0%	84	92%	1	50%	83	93%
Criminal	3	4%	0	0%	0	0%	3	3%	0	0%	3	3%
NNBA	1	1%	0	0%	0	0%	1	1%	1	0%	0	0%
Special Proceedings	3	4%	0	0%	0	0%	3	3%	0	0%	3	3%
<b>Quarter Caseload</b>	<b>83</b>	<b>100%</b>	<b>8</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>91</b>	<b>100%</b>	<b>2</b>	<b>50%</b>	<b>89</b>	<b>100%</b>

### ALAMO COURT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	22	22.9%	0	0.0%	22	21.4%	0	0.0%	22	23.2%
Criminal	40	41.7%	0	0.0%	40	38.8%	0	0.0%	40	42.1%
Civil Traffic	3	3.1%	0	0.0%	3	2.9%	1	12.5%	2	2.1%
Criminal Traffic	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>District Total</b>	<b>65</b>		<b>0</b>		<b>65</b>		<b>1</b>		<b>64</b>	
Family Civil	21	21.9%	4	57.1%	25	24.3%	3	37.5%	22	23.2%
Domestic Violence	3	3.1%	3	42.9%	6	5.8%	4	50.0%	2	2.1%
Dependency	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Delinquency	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
CHINS	7	7.3%	0	0.0%	7	6.8%	0	0.0%	7	7.4%
<b>Family Total</b>	<b>31</b>		<b>7</b>		<b>38</b>		<b>7</b>		<b>31</b>	
<b>Quarter Caseload</b>	<b>96</b>	<b>100.0%</b>	<b>7</b>	<b>100.0%</b>	<b>103</b>	<b>100.0%</b>	<b>8</b>	<b>100.0%</b>	<b>95</b>	<b>100.0%</b>

### ANETH JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	33	5.7%	3	4.6%	36	5.6%	1	1.8%	35	6.0%
Criminal	259	44.8%	16	24.6%	275	42.8%	2	3.6%	273	46.4%
Civil Traffic	75	13.0%	10	15.4%	85	13.2%	7	12.7%	78	13.3%
Criminal Traffic	11	1.9%	4	6.2%	15	2.3%	0	0.0%	15	2.6%
<b>District Total</b>	<b>378</b>		<b>33</b>		<b>411</b>		<b>10</b>		<b>401</b>	
Family Civil	127	22.0%	8	12.3%	135	21.0%	9	16.4%	126	21.4%
Domestic Violence	64	11.1%	23	35.4%	87	13.5%	35	63.6%	52	8.8%
Dependency	8	1.4%	1	1.5%	9	1.4%	1	1.8%	8	1.4%
Delinquency	1	0.2%	0	0.0%	1	0.2%	0	0.0%	1	0.2%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>Family Total</b>	<b>200</b>		<b>32</b>		<b>232</b>		<b>45</b>		<b>187</b>	
<b>Quarter Caseload</b>	<b>578</b>	<b>100.0%</b>	<b>65</b>	<b>100.0%</b>	<b>643</b>	<b>100.0%</b>	<b>55</b>	<b>100.0%</b>	<b>588</b>	<b>100.0%</b>

### CHINLE JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	117	6.0%	16	7.7%	133	6.1%	35	8.2%	98	5.6%
Criminal	567	29.0%	48	23.1%	615	28.4%	56	13.2%	559	32.2%
Civil Traffic	645	33.0%	46	22.1%	691	31.9%	258	60.7%	433	24.9%
Criminal Traffic	145	7.4%	3	1.4%	148	6.8%	6	1.4%	142	8.2%
<b>District Total</b>	<b>1,474</b>		<b>113</b>		<b>1,587</b>		<b>355</b>		<b>1,232</b>	
Family Civil	210	10.7%	40	19.2%	250	11.6%	30	7.1%	220	12.7%
Domestic Violence	165	8.4%	38	18.3%	203	9.4%	31	7.3%	172	9.9%
Dependency	50	2.6%	4	1.9%	54	2.5%	3	0.7%	51	2.9%
Delinquency	50	2.6%	4	1.9%	54	2.5%	5	1.2%	49	2.8%
CHINS	6	0.3%	9	4.3%	15	0.7%	1	0.2%	14	0.8%
<b>Family Total</b>	<b>481</b>		<b>95</b>		<b>576</b>		<b>70</b>		<b>506</b>	
<b>Quarter Caseload</b>	<b>1,955</b>	<b>100.0%</b>	<b>208</b>	<b>100.0%</b>	<b>2,163</b>	<b>100.0%</b>	<b>425</b>	<b>100.0%</b>	<b>1,738</b>	<b>100.0%</b>

### CROWNPOINT JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	84	2.8%	8	1.5%	92	2.6%	11	1.1%	81	3.2%
Criminal	1,577	52.5%	56	10.2%	1,633	46.0%	21	2.1%	1,612	62.8%
Civil Traffic	584	19.5%	358	65.3%	942	26.5%	803	81.7%	139	5.4%
Criminal Traffic	232	7.7%	4	0.7%	236	6.6%	6	0.6%	230	9.0%
<b>District Total</b>	<b>2,477</b>		<b>426</b>		<b>2,903</b>		<b>841</b>		<b>2,062</b>	
Family Civil	296	9.9%	26	4.7%	322	9.1%	20	2.0%	302	11.8%
Domestic Violence	112	3.7%	96	17.5%	208	5.9%	111	11.3%	97	3.8%
Dependency	86	2.9%	0	0.0%	86	2.4%	10	1.0%	76	3.0%
Delinquency	28	0.9%	0	0.0%	28	0.8%	1	0.1%	27	1.1%
CHINS	2	0.1%	0	0.0%	2	0.1%	0	0.0%	2	0.1%
<b>Family Total</b>	<b>524</b>		<b>122</b>		<b>646</b>		<b>142</b>		<b>504</b>	
<b>Quarter Caseload</b>	<b>3,001</b>	<b>100.0%</b>	<b>548</b>	<b>100.0%</b>	<b>3,549</b>	<b>100.0%</b>	<b>983</b>	<b>100.0%</b>	<b>2,566</b>	<b>100.0%</b>

### DILKON JUDICIAL DISTRICT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	40	1.1%	4	1.0%	44	1.1%	0	0.0%	44	1.2%
Criminal	1,138	32.7%	115	27.6%	1,253	32.1%	24	22.6%	1,229	32.4%
Civil Traffic	1,841	52.9%	234	56.1%	2,075	53.2%	37	34.9%	2,038	53.7%
Criminal Traffic	136	3.9%	19	4.6%	155	4.0%	2	1.9%	153	4.0%
<b>District Total</b>	<b>3,155</b>		<b>372</b>		<b>3,527</b>		<b>63</b>		<b>3,464</b>	
Family Civil	206	5.9%	20	4.8%	226	5.8%	8	7.5%	218	5.7%
Domestic Violence	88	2.5%	22	5.3%	110	2.8%	34	32.1%	76	2.0%
Dependency	26	0.7%	3	0.7%	29	0.7%	1	0.9%	28	0.7%
Delinquency	7	0.2%	0	0.0%	7	0.2%	0	0.0%	7	0.2%
CHINS	1	0.0%	0	0.0%	1	0.0%	0	0.0%	1	0.0%
<b>Family Total</b>	<b>328</b>		<b>45</b>		<b>373</b>		<b>43</b>		<b>330</b>	
<b>Quarter Caseload</b>	<b>3,483</b>	<b>100.0%</b>	<b>417</b>	<b>100.0%</b>	<b>3,900</b>	<b>100.0%</b>	<b>106</b>	<b>100.0%</b>	<b>3,794</b>	<b>100.0%</b>

**DZIK YIJIIN JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	13	1.7%	2	2.2%	15	1.8%	1	0.7%	14	2.0%
Criminal	367	48.7%	19	21.1%	386	45.8%	102	67.5%	284	41.0%
Civil Traffic	236	31.3%	3	3.3%	239	28.4%	4	2.6%	235	34.0%
Criminal Traffic	41	5.4%	0	0.0%	41	4.9%	2	1.3%	39	5.6%
<b>District Total</b>	<b>657</b>		<b>24</b>		<b>681</b>		<b>109</b>		<b>572</b>	
Family Civil	35	4.6%	26	28.9%	61	7.2%	4	2.6%	57	8.2%
Domestic Violence	12	1.6%	36	40.0%	48	5.7%	24	15.9%	24	3.5%
Dependency	44	5.8%	0	0.0%	44	5.2%	14	9.3%	30	4.3%
Delinquency	2	0.3%	1	1.1%	3	0.4%	0	0.0%	3	0.4%
CHINS	3	0.4%	3	3.3%	6	0.7%	0	0.0%	6	0.9%
<b>Family Total</b>	<b>96</b>		<b>66</b>		<b>162</b>		<b>42</b>		<b>120</b>	
<b>Quarter Caseload</b>	<b>753</b>	<b>100.0%</b>	<b>90</b>	<b>100.0%</b>	<b>843</b>	<b>100.0%</b>	<b>151</b>	<b>100.0%</b>	<b>692</b>	<b>100.0%</b>

**KAYENTA JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	43	2.2%	6	1.3%	49	2.0%	5	1.0%	44	2.3%
Criminal	1,331	68.2%	96	20.9%	1,427	59.2%	138	28.2%	1,289	67.1%
Civil Traffic	120	6.1%	244	53.2%	364	15.1%	244	49.8%	120	6.2%
Criminal Traffic	280	14.3%	25	5.4%	305	12.7%	19	3.9%	286	14.9%
<b>District Total</b>	<b>1,774</b>		<b>371</b>		<b>2,145</b>		<b>406</b>		<b>1,739</b>	
Family Civil	95	4.9%	21	4.6%	116	4.8%	29	5.9%	87	4.5%
Domestic Violence	21	1.1%	56	12.2%	77	3.2%	48	9.8%	29	1.5%
Dependency	54	2.8%	10	2.2%	64	2.7%	5	1.0%	59	3.1%
Delinquency	5	0.3%	1	0.2%	6	0.2%	2	0.4%	4	0.2%
CHINS	3	0.2%	0	0.0%	3	0.1%	0	0.0%	3	0.2%
<b>Family Total</b>	<b>178</b>		<b>88</b>		<b>266</b>		<b>84</b>		<b>182</b>	
<b>Quarter Caseload</b>	<b>1,952</b>	<b>100.0%</b>	<b>459</b>	<b>100.0%</b>	<b>2,411</b>	<b>100.0%</b>	<b>490</b>	<b>100.0%</b>	<b>1,921</b>	<b>100.0%</b>

**PUEBLO PINTADO COURT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	7	2.8%	1	2.6%	8	2.8%	1	3.2%	7	2.8%
Criminal	182	74.0%	18	46.2%	200	70.2%	5	16.1%	195	76.8%
Civil Traffic	3	1.2%	3	7.7%	6	2.1%	5	16.1%	1	0.4%
Criminal Traffic	7	2.8%	0	0.0%	7	2.5%	0	0.0%	7	2.8%
<b>District Total</b>	<b>199</b>		<b>22</b>		<b>221</b>		<b>11</b>		<b>210</b>	
Family Civil	20	8.1%	3	7.7%	23	8.1%	0	0.0%	23	9.1%
Domestic Violence	20	8.1%	13	33.3%	33	11.6%	20	64.5%	13	5.1%
Dependency	7	2.8%	1	2.6%	8	2.8%	0	0.0%	8	3.1%
Delinquency	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>Family Total</b>	<b>47</b>		<b>17</b>		<b>64</b>		<b>20</b>		<b>44</b>	
<b>Quarter Caseload</b>	<b>246</b>	<b>100.0%</b>	<b>39</b>	<b>100.0%</b>	<b>285</b>	<b>100.0%</b>	<b>31</b>	<b>100.0%</b>	<b>254</b>	<b>100.0%</b>

**RAMAH JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	5	0.2%	0	0.0%	5	0.2%	0	0.0%	5	0.2%
Criminal	568	26.3%	18	7.0%	586	24.3%	78	30.8%	508	23.5%
Civil Traffic	1,271	58.9%	224	87.5%	1,495	61.9%	119	47.0%	1,376	63.7%
Criminal Traffic	121	5.6%	0	0.0%	121	5.0%	47	18.6%	74	3.4%
<b>District Total</b>	<b>1,965</b>		<b>242</b>		<b>2,207</b>		<b>244</b>		<b>1,963</b>	
Family Civil	111	5.1%	5	2.0%	116	4.8%	2	0.8%	114	5.3%
Domestic Violence	60	2.8%	8	3.1%	68	2.8%	6	2.4%	62	2.9%
Dependency	5	0.2%	1	0.4%	6	0.2%	1	0.4%	5	0.2%
Delinquency	17	0.8%	0	0.0%	17	0.7%	0	0.0%	17	0.8%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>Family Total</b>	<b>193</b>		<b>14</b>		<b>207</b>		<b>9</b>		<b>198</b>	
<b>Quarter Caseload</b>	<b>2,158</b>	<b>100.0%</b>	<b>256</b>	<b>100.0%</b>	<b>2,414</b>	<b>100.0%</b>	<b>253</b>	<b>100.0%</b>	<b>2,161</b>	<b>100.0%</b>

**SHIPROCK JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	145	4.6%	8	1.7%	153	4.2%	16	2.2%	137	4.7%
Criminal	960	30.2%	96	20.9%	1,056	29.1%	12	1.7%	1,044	35.8%
Civil Traffic	762	24.0%	196	42.7%	958	26.4%	561	78.1%	397	13.6%
Criminal Traffic	509	16.0%	46	10.0%	555	15.3%	8	1.1%	547	18.8%
<b>District Total</b>	<b>2,376</b>		<b>346</b>		<b>2,722</b>		<b>597</b>		<b>2,125</b>	
Family Civil	487	15.3%	33	7.2%	520	14.3%	11	1.5%	509	17.5%
Domestic Violence	259	8.2%	75	16.3%	334	9.2%	91	12.7%	243	8.3%
Dependency	16	0.5%	3	0.7%	19	0.5%	6	0.8%	13	0.4%
Delinquency	26	0.8%	1	0.2%	27	0.7%	12	1.7%	15	0.5%
CHINS	10	0.3%	1	0.2%	11	0.3%	1	0.1%	10	0.3%
<b>Family Total</b>	<b>798</b>		<b>113</b>		<b>911</b>		<b>121</b>		<b>790</b>	
<b>Quarter Caseload</b>	<b>3,174</b>	<b>100.0%</b>	<b>459</b>	<b>100.0%</b>	<b>3,633</b>	<b>100.0%</b>	<b>718</b>	<b>100.0%</b>	<b>2,915</b>	<b>100.0%</b>

**TO'HAIJILEE COURT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	0	0.0%	1	10.0%	1	0.2%	1	3.8%	0	0.0%
Criminal	255	59.7%	1	10.0%	256	58.6%	2	7.7%	254	61.8%
Civil Traffic	77	18.0%	0	0.0%	77	17.6%	0	0.0%	77	18.7%
Criminal Traffic	17	4.0%	0	0.0%	17	3.9%	1	3.8%	16	3.9%
<b>District Total</b>	<b>349</b>		<b>2</b>		<b>351</b>		<b>4</b>		<b>347</b>	
Family Civil	40	9.4%	2	20.0%	42	9.6%	10	38.5%	32	7.8%
Domestic Violence	19	4.4%	6	60.0%	25	5.7%	5	19.2%	20	4.9%
Dependency	4	0.9%	0	0.0%	4	0.9%	2	7.7%	2	0.5%
Delinquency	7	1.6%	0	0.0%	7	1.6%	3	11.5%	4	1.0%
CHINS	8	1.9%	0	0.0%	8	1.8%	2	7.7%	6	1.5%
<b>Family Total</b>	<b>78</b>		<b>8</b>		<b>86</b>		<b>22</b>		<b>64</b>	
<b>Quarter Caseload</b>	<b>427</b>	<b>100.0%</b>	<b>10</b>	<b>100.0%</b>	<b>437</b>	<b>100.0%</b>	<b>26</b>	<b>100.0%</b>	<b>411</b>	<b>100.0%</b>

**TUBA CITY JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	48	2.3%	7	0.8%	55	1.9%	4	0.7%	51	2.3%
Criminal	1,361	66.6%	107	12.9%	1,468	51.1%	58	9.4%	1,410	62.5%
Civil Traffic	203	9.9%	599	72.3%	802	27.9%	456	74.1%	346	15.3%
Criminal Traffic	168	8.2%	13	1.6%	181	6.3%	4	0.7%	177	7.8%
<b>District Total</b>	<b>1,780</b>		<b>726</b>		<b>2,506</b>		<b>522</b>		<b>1,984</b>	
Family Civil	205	10.0%	31	3.7%	236	8.2%	30	4.9%	206	9.1%
Domestic Violence	34	1.7%	64	7.7%	98	3.4%	57	9.3%	41	1.8%
Dependency	22	1.1%	2	0.2%	24	0.8%	5	0.8%	19	0.8%
Delinquency	2	0.1%	6	0.7%	8	0.3%	1	0.2%	7	0.3%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>Family Total</b>	<b>263</b>		<b>103</b>		<b>366</b>		<b>93</b>		<b>273</b>	
<b>Quarter Caseload</b>	<b>2,043</b>	<b>100.0%</b>	<b>829</b>	<b>100.0%</b>	<b>2,872</b>	<b>100.0%</b>	<b>615</b>	<b>100.0%</b>	<b>2,257</b>	<b>100.0%</b>

**WINDOW ROCK JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	754	19.7%	22	3.2%	776	17.2%	14	4.6%	762	18.1%
Criminal	193	5.0%	62	9.1%	255	5.6%	72	23.8%	183	4.3%
Civil Traffic	1,713	44.7%	474	69.6%	2,187	48.4%	68	22.5%	2,119	50.3%
Criminal Traffic	64	1.7%	1	0.1%	65	1.4%	5	1.7%	60	1.4%
<b>District Total</b>	<b>2,724</b>		<b>559</b>		<b>3,283</b>		<b>159</b>		<b>3,124</b>	
Family Civil	868	22.6%	56	8.2%	924	20.5%	32	10.6%	892	21.2%
Domestic Violence	176	4.6%	63	9.3%	239	5.3%	109	36.1%	130	3.1%
Dependency	63	1.6%	3	0.4%	66	1.5%	2	0.7%	64	1.5%
Delinquency	3	0.1%	0	0.0%	3	0.1%	0	0.0%	3	0.1%
CHINS	2	0.1%	0	0.0%	2	0.0%	0	0.0%	2	0.0%
<b>Family Total</b>	<b>1,112</b>		<b>122</b>		<b>1,234</b>		<b>143</b>		<b>1,091</b>	
<b>Quarter Caseload</b>	<b>3,836</b>	<b>100.0%</b>	<b>681</b>	<b>100.0%</b>	<b>4,517</b>	<b>100.0%</b>	<b>302</b>	<b>100.0%</b>	<b>4,215</b>	<b>100.0%</b>

**NAVAJO NATION PROBATION SERVICES**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Adult Probation	230	38.0%	102	28.7%	332	34.6%	117	31.6%	215	36.4%
Adult Parole	9	1.5%	4	1.1%	13	1.4%	8	2.2%	5	0.8%
Adult Short-Term Probation	346	57.2%	227	63.9%	573	59.7%	237	64.1%	336	56.9%
<b>Adult Probation Total</b>	<b>585</b>		<b>333</b>		<b>918</b>		<b>362</b>		<b>556</b>	
Juvenile Probation	5	0.8%	6	1.7%	11	1.1%	1	0.3%	10	1.7%
Juvenile Short-Term Probation	15	2.5%	16	4.5%	31	3.2%	7	1.9%	24	4.1%
<b>Juvenile Probation Total</b>	<b>20</b>		<b>22</b>		<b>42</b>		<b>8</b>		<b>34</b>	
<b>Quarter Caseload</b>	<b>605</b>	<b>100.0%</b>	<b>355</b>	<b>100.0%</b>	<b>960</b>	<b>100.0%</b>	<b>370</b>	<b>100.0%</b>	<b>590</b>	<b>100.0%</b>

**NAVAJO NATION PEACEMAKING PROGRAM**

District	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Alamo	12	6.9%	1	1.4%	13	5.2%	0	0.0%	13	7.9%
Aneth	1	0.6%	4	5.4%	5	2.0%	1	1.2%	4	2.4%
Chinle	13	7.5%	9	12.2%	22	8.9%	6	7.2%	16	9.7%
Crownpoint	33	19.0%	4	5.4%	37	14.9%	1	1.2%	36	21.8%
Dilkon	24	13.8%	4	5.4%	28	11.3%	10	12.0%	18	10.9%
Dził Yijiin	3	1.7%	4	5.4%	7	2.8%	5	6.0%	2	1.2%
Kayenta	22	12.6%	12	16.2%	34	13.7%	12	14.5%	22	13.3%
Ramah	22	12.6%	0	0.0%	22	8.9%	15	18.1%	7	4.2%
Shiprock	11	6.3%	11	14.9%	22	8.9%	11	13.3%	11	6.7%
To'hajiilee	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Tuba City	15	8.6%	24	32.4%	39	15.7%	18	21.7%	21	12.7%
Window Rock	18	10.3%	1	1.4%	19	7.7%	4	4.8%	15	9.1%
<b>Quarter Caseload</b>	<b>174</b>	<b>100.0%</b>	<b>74</b>	<b>100.0%</b>	<b>248</b>	<b>100.0%</b>	<b>83</b>	<b>100.0%</b>	<b>165</b>	<b>100.0%</b>



## X. JUDICIAL BRANCH BUDGETS AND EXPENDITURES

JUDICIAL BRANCH FY 2022 BUDGETS vs EXPENDITURES - 2nd Quarter as of 3/31/22								
The Judicial Branch receives operating funds from two main sources of continual appropriation to provide court services within the Navajo Nation.								
<b>A. Navajo Nation General Fund.</b> The 24th Navajo Nation Council approved Legislation 0182-21, the FY 2022 Comprehensive budget on 9/10/21. The NN President approved the FY 2022 Comprehensive budget per legislation CS-49-21 on 9/27/21. The Judicial Branch General Fund budget allocation is \$15,765,782 plus Indirect Cost Fund of \$144,564; General Wage Adjustment (GWA) of \$439,253; and <u>Personnel Lapse Fund of \$283,478 for Five (5) of eighteen (18) Business Units'</u> (Unmet Needs budgets) for a Grand Total of \$16,633,077 (Original Budget). The FY 2022 budget was revised to include FY 2021 Prior Year Encumbrance Carryover in the amount of \$3,324.03 for the following Business Units: BU 102004 @ \$567.18; BU 102005 @ \$47.70; BU 102008 @ \$1,500; BU 102006 @ \$1,050; BU 102011 @ \$8.05; and BU 102015 @ \$151.10. The budget was revised again on 11/10/21 to include Supplemental Funding per CO-55-21 in the amount of \$961,438 for the remaining thirteen (13) business units' Unmet Needs budgets. The Budget was revised again on 1/10/22 to include FY 21 Prior Year IDC Carryover in the amount of \$22,064.99. The Revised Budget is now at \$17,619,904.02. The Judicial Branch's FY 2022 General Fund Budgets consists of eighteen (18) Business Units. <u>Fixed Costs.</u> The JB Fixed Costs allocation is \$375,000 for the NN Integrated Justice Information Sharing - JB (NNIJS.) This amount was revised to include FY 2021 Prior year encumbrance carryover in the amount of \$32,079.98. The revised budget for NNIJS is \$407,079.98. As of 3/31/22 the Judicial Branch budgets and expenditures are as follows:								
No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expensed of Total
<b>1</b>	<b>102001</b>	<b>Admin Office of the Courts</b>						
	1930	Miscellaneous	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1942	Prior Year Carry Over	0.00	(22,064.99)	0.00	0.00	(22,064.99)	0.00%
	1992	IDC Recovery	(144,564.00)	(144,564.00)	(62,012.44)	0.00	(82,551.56)	42.90%
	1996	Allocation	(1,516,355.00)	(2,123,676.00)	0.00	0.00	(2,123,676.00)	0.00%
	1000	Revenues	(1,660,919.00)	(2,290,304.99)	(62,012.44)	0.00	(2,228,292.55)	2.71%
	2000	Personnel Expenses	1,526,584.00	1,526,914.00	703,705.81	0.00	823,208.19	46.09%
	3000-7000	Operating Expenses	134,335.00	763,390.99	36,105.96	0.00	727,285.03	4.73%
	2000	Expenses	1,660,919.00	2,290,304.99	739,811.77	0.00	1,550,493.22	32.30%
<b>2</b>	<b>102002</b>	<b>Chinle Judicial District</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(1,147,978.00)	(1,183,281.00)	0.00	0.00	(1,183,281.00)	0.00%
	1000	Revenues	(1,147,978.00)	(1,183,281.00)	0.00	0.00	(1,183,281.00)	0.00%
	2001	Personnel Expenses	1,061,122.00	1,061,122.00	396,842.26	0.00	664,279.74	37.40%
	3000-7000	Operating Expenses	86,856.00	122,159.00	30,276.01	1,405.40	90,477.59	25.93%
	2000	Expenses	1,147,978.00	1,183,281.00	427,118.27	1,405.40	754,757.33	36.21%
<b>3</b>	<b>102003</b>	<b>Crownpoint Judicial District</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(977,668.00)	(991,070.00)	0.00	0.00	(991,070.00)	0.00%
	1000	Revenues	(977,668.00)	(991,070.00)	0.00	0.00	(991,070.00)	0.00%
	2001	Personnel Expenses	916,555.00	916,555.00	349,089.11	0.00	567,465.89	38.09%
	3000-7000	Operating Expenses	61,113.00	74,515.00	18,779.12	2,663.06	53,072.82	28.78%
	2000	Expenses	977,668.00	991,070.00	367,868.23	2,663.06	620,538.71	37.39%
<b>4</b>	<b>102004</b>	<b>Window Rock Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(567.18)	0.00	0.00	(567.18)	0.00%
	1996	Allocation	(1,200,962.00)	(1,233,449.00)	0.00	0.00	(1,233,449.00)	0.00%
	1000	Revenues	(1,200,962.00)	(1,234,016.18)	0.00	0.00	(1,234,016.18)	0.00%
	2001	Personnel Expenses	1,127,663.00	1,127,663.00	372,549.76	0.00	755,113.24	33.04%
	3000-7000	Operating Expenses	73,299.00	106,353.18	11,425.17	3,961.55	90,966.46	14.47%
	9000	Capital Outlay	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	2000	Expenses	1,200,962.00	1,234,016.18	383,974.93	3,961.55	846,079.70	31.44%
<b>5</b>	<b>102005</b>	<b>Shiprock Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(47.70)	0.00	0.00	(47.70)	0.00%
	1996	Allocation	(1,162,610.00)	(1,196,185.00)	0.00	0.00	(1,196,185.00)	0.00%
	1000	Revenues	(1,162,610.00)	(1,196,232.70)	0.00	0.00	(1,196,232.70)	0.00%
	2001	Personnel Expenses	1,094,500.00	1,094,500.00	406,409.52	0.00	688,090.48	37.13%
	3000-7000	Operating Expenses	68,110.00	101,732.70	15,398.89	4,310.78	82,023.03	19.37%
	2000	Expenses	1,162,610.00	1,196,232.70	421,808.41	4,310.78	770,113.51	35.62%



No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
<b>6</b>	<b>102006</b>	<b>Tuba City Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(1,050.00)	0.00	0.00	(1,050.00)	0.00%
	1996	Allocation	(1,095,344.00)	(1,157,854.00)	0.00	0.00	(1,157,854.00)	0.00%
	1000	Revenues	(1,095,344.00)	(1,158,904.00)	0.00	0.00	(1,158,904.00)	0.00%
	2001	Personnel Expenses	1,019,657.00	1,019,657.00	357,434.72	0.00	662,222.28	35.05%
	3000-7000	Operating Expenses	75,687.00	139,247.00	56,765.46	28,244.38	54,237.16	61.05%
	2000	Expenses	1,095,344.00	1,158,904.00	414,200.18	28,244.38	716,459.44	38.18%
<b>7</b>	<b>102007</b>	<b>Ramah Judicial District</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(659,424.00)	(659,424.00)	0.00	0.00	(659,424.00)	0.00%
	1000	Revenues	(659,424.00)	(659,424.00)	0.00	0.00	(659,424.00)	0.00%
	2001	Personnel Expenses	596,092.00	596,092.00	277,241.49	0.00	318,850.51	46.51%
	3000-7000	Operating Expenses	63,332.00	63,332.00	16,308.55	8,293.25	38,730.20	38.85%
	2000	Expenses	659,424.00	659,424.00	293,550.04	8,293.25	357,580.71	45.77%
<b>8</b>	<b>102008</b>	<b>Supreme Court</b>						
	1942	Prior Year Carry Over	0.00	(1,500.00)	0.00	0.00	(1,500.00)	0.00%
	1996	Allocation	(1,380,972.00)	(1,433,364.00)	0.00	0.00	(1,433,364.00)	0.00%
	1000	Revenues	(1,380,972.00)	(1,434,864.00)	0.00	0.00	(1,434,864.00)	0.00%
	2001	Personnel Expenses	1,290,646.00	1,290,646.00	480,867.62	0.00	809,778.38	37.26%
	3000-7000	Operating Expenses	90,326.00	144,218.00	13,085.90	8,436.98	122,695.12	14.92%
	2000	Expenses	1,380,972.00	1,434,864.00	493,953.52	8,436.98	932,473.50	35.01%
<b>9</b>	<b>102009</b>	<b>Peacemaking Program</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(1,427,488.00)	(1,427,488.00)	0.00	0.00	(1,427,488.00)	0.00%
	1000	Revenues	(1,427,488.00)	(1,427,488.00)	0.00	0.00	(1,427,488.00)	0.00%
	2001	Personnel Expenses	1,204,847.00	1,204,847.00	423,262.30	0.00	781,584.70	35.13%
	3000-7000	Operating Expenses	102,641.00	102,641.00	23,774.57	15,014.58	63,851.85	37.79%
	9000	Capital Outlay	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00%
	2000	Expenses	1,427,488.00	1,427,488.00	447,036.87	15,014.58	965,436.55	32.37%
<b>10</b>	<b>102010</b>	<b>Kayenta Judicial District</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(895,518.00)	(935,518.00)	0.00	0.00	(935,518.00)	0.00%
	1000	Revenues	(895,518.00)	(935,518.00)	0.00	0.00	(935,518.00)	0.00%
	2001	Personnel Expenses	819,010.00	819,010.00	290,118.21	0.00	528,891.79	35.42%
	3000-7000	Operating Expenses	76,508.00	116,508.00	19,456.98	4,359.58	92,691.44	20.44%
	2000	Expenses	895,518.00	935,518.00	309,575.19	4,359.58	621,583.23	33.56%
<b>11</b>	<b>102011</b>	<b>Dilkon Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(8.05)	0.00	0.00	(8.05)	0.00%
	1996	Allocation	(842,941.00)	(842,941.00)	0.00	0.00	(842,941.00)	0.00%
	1000	Revenues	(842,941.00)	(842,949.05)	0.00	0.00	(842,949.05)	0.00%
	2001	Personnel Expenses	730,844.00	730,844.00	337,465.37	0.00	393,378.63	46.17%
	3000-7000	Operating Expenses	112,097.00	112,105.05	9,416.25	8.05	102,680.75	8.41%
	2000	Expenses	842,941.00	842,949.05	346,881.62	8.05	496,059.38	41.15%
<b>12</b>	<b>102012</b>	<b>Aneth Judicial District</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(665,883.00)	(686,283.00)	0.00	0.00	(686,283.00)	0.00%
	1000	Revenues	(665,883.00)	(686,283.00)	0.00	0.00	(686,283.00)	0.00%
	2001	Personnel Expenses	599,459.00	599,459.00	253,257.71	0.00	346,201.29	42.25%
	3000-7000	Operating Expenses	66,424.00	86,824.00	17,190.52	4,263.75	65,369.73	24.71%
	2000	Expenses	665,883.00	686,283.00	270,448.23	4,263.75	411,571.02	40.03%

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
<b>13</b>	<b>102013</b>	<b>Tohajiilee Judicial District</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(710,392.00)	(710,392.00)	0.00	0.00	(710,392.00)	0.00%
	1000	Revenues	(710,392.00)	(710,392.00)	0.00	0.00	(710,392.00)	0.00%
	2001	Personnel Expenses	600,236.00	600,236.00	249,993.44	0.00	350,242.56	41.65%
	3000-7000	Operating Expenses	110,156.00	110,156.00	13,954.07	0.00	96,201.93	12.67%
	2000	Expenses	710,392.00	710,392.00	263,947.51	0.00	446,444.49	37.16%
<b>14</b>	<b>102014</b>	<b>Alamo Judicial District</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(208,912.00)	(208,912.00)	0.00	0.00	(208,912.00)	0.00%
	1000	Revenues	(208,912.00)	(208,912.00)	0.00	0.00	(208,912.00)	0.00%
	2001	Personnel Expenses	150,469.00	150,469.00	74,101.59	0.00	76,367.41	49.25%
	3000-7000	Operating Expenses	58,443.00	58,443.00	5,935.80	0.00	52,507.20	10.16%
	2000	Expenses	208,912.00	208,912.00	80,037.39	0.00	128,874.61	38.31%
<b>15</b>	<b>102015</b>	<b>Dzil Yijin Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(151.10)	0.00	0.00	(151.10)	0.00%
	1996	Allocation	(469,479.00)	(474,887.00)	0.00	0.00	(474,887.00)	0.00%
	1000	Revenues	(469,479.00)	(475,038.10)	0.00	0.00	(475,038.10)	0.00%
	2001	Personnel Expenses	420,278.00	420,278.00	205,603.82	0.00	214,674.18	48.92%
	3000-7000	Operating Expenses	49,201.00	54,760.11	17,608.11	151.10	37,000.89	32.43%
	9000	Capital Outlay	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	2000	Expenses	469,479.00	475,038.10	223,211.93	151.10	251,675.07	47.02%
<b>16</b>	<b>102017</b>	<b>Pueblo Pintado Circuit Court</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(205,128.00)	(216,818.00)	0.00	0.00	(216,818.00)	0.00%
	1000	Revenues	(205,128.00)	(216,818.00)	0.00	0.00	(216,818.00)	0.00%
	2001	Personnel Expenses	188,664.00	188,664.00	28,574.97	0.00	160,089.03	15.15%
	3000-7000	Operating Expenses	16,464.00	28,154.00	4,943.38	115.74	23,094.88	17.97%
	2000	Expenses	205,128.00	216,818.00	33,518.35	115.74	183,183.91	15.51%
<b>17</b>	<b>102018</b>	<b>Probation Services</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(1,894,247.00)	(1,933,447.00)	0.00	0.00	(1,933,447.00)	0.00%
	1000	Revenues	(1,894,247.00)	(1,933,447.00)	0.00	0.00	(1,933,447.00)	0.00%
	2001	Personnel Expenses	1,717,376.00	1,792,376.00	744,821.18	0.00	1,047,554.82	41.55%
	3000-7000	Operating Expenses	176,871.00	141,071.00	31,269.77	0.00	109,801.23	22.17%
	9000	Capital Outlay	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	2000	Expenses	1,894,247.00	1,933,447.00	776,090.95	0.00	1,157,356.05	40.14%
<b>18</b>	<b>102019</b>	<b>Judicial Conduct Commission</b>						
	1942	Prior Year Carry Over	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1996	Allocation	(27,212.00)	(34,962.00)	0.00	0.00	(34,962.00)	0.00%
	1000	Revenues	(27,212.00)	(34,962.00)	0.00	0.00	(34,962.00)	0.00%
	2001	Personnel Expenses	8,758.00	8,758.00	3,106.13	0.00	5,651.87	35.47%
	3000-7000	Operating Expenses	18,454.00	26,204.00	890.16	2,191.29	23,122.55	11.76%
	2000	Expenses	27,212.00	34,962.00	3,996.29	2,191.29	28,774.42	17.70%
<b>Judicial Branch General Fund Total:</b>			<b>16,633,077.00</b>	<b>17,619,904.02</b>	<b>6,297,029.68</b>	<b>83,419.49</b>	<b>11,239,454.85</b>	<b>36.21%</b>
<b>Overall Breakdown of General Funds:</b>								
	1930	Miscellaneous	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1942	Prior Year Carry Over	0.00	(25,389.02)	0.00	0.00	(25,389.02)	0.00%
	1992	IDC Recovery	(144,564.00)	(144,564.00)	(62,012.44)	0.00	(82,551.56)	42.90%
	1996	Allocation	(16,488,513.00)	(17,449,951.00)	0.00	0.00	(17,449,951.00)	0.00%
	1000	Revenues	(16,633,077.00)	(17,619,904.02)	(62,012.44)	0.00	(17,557,891.58)	0.35%
	2000	Personnel Expenses	15,072,760.00	15,148,090.00	5,954,445.01	0.00	9,193,644.99	39.31%
	3000-7000	Operating Expenses	1,440,317.00	2,351,814.02	342,584.67	83,419.49	1,925,809.86	18.11%
	9000	Capital Outlay	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00%
	2000	Expenses	16,633,077.00	17,619,904.02	6,297,029.68	83,419.49	11,239,454.85	36.21%

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
19	118019	NN Integrated Justice (Fixed Costs)						
	1942	Prior Year Carry Over	0.00	(32,079.98)	0.00	0.00	(32,079.98)	0.00%
	1996	Allocation	(375,000.00)	(375,000.00)	0.00	0.00	(375,000.00)	0.00%
	1000	Revenues	(375,000.00)	(407,079.98)	0.00	0.00	(407,079.98)	0.00%
	3000-7000	Operating Expenses	375,000.00	407,079.98	35,044.88	29,779.98	342,255.12	15.92%
	2000	Expenses	375,000.00	407,079.98	35,044.88	29,779.98	342,255.12	15.92%

**Overall Breakdown of General Funds Plus NN Integrated Justice Fixed Costs:**

	1930	Miscellaneous	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1942	Prior Year Carry Over	0.00	(57,469.00)	0.00	0.00	(57,469.00)	0.00%
	1992	IDC Recovery	(144,564.00)	(144,564.00)	(62,012.44)	0.00	(82,551.56)	42.90%
	1996	Allocation	(16,863,513.00)	(17,824,951.00)	0.00	0.00	(17,824,951.00)	0.00%
	1000	Revenues	(17,008,077.00)	(18,026,984.00)	(62,012.44)	0.00	(17,964,971.56)	0.34%
	2000	Personnel Expenses	15,072,760.00	15,148,090.00	5,954,445.01	0.00	9,193,644.99	39.31%
	3000-7000	Operating Expenses	1,815,317.00	2,758,894.00	377,629.55	113,199.47	2,268,064.98	17.79%
	9000	Capital Outlay	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00%
	2000	Expenses	17,008,077.00	18,026,984.00	6,332,074.56	113,199.47	11,581,709.97	35.75%

**B.** The Judicial Branch currently has twenty-three (23) External Fund Budgets as follows: **(1) K170801** Peacemaking Youth Edu. Apprentices Contract Term 10/1/17 – 9/30/21; **(2) K180800** Navajo Juvenile Healing to Wellness Court, Contract Term 10/1/17 – 9/30/21; **(3) K170802** FY 2017 Edward Byrne JAG, Contract Term 10/1/16 - 9/30/20; **(4) K180801** FY '18 New Path Reentry, Contract Term 10/01/18 - 9/30/20; **(5) K180802** NN Wellness Courts, Contract Term 10/1/18 - 9/30/21; **(6) K160800** FY '16 Edward Byrne JAG, Contract Term 10/1/15 - 9/30/19; **(7) K180803** FY '18 Edward Byrne Jag , Contract Term 10/1/17 - 9/30/21; **(8) K160736** CY 16 Tribal Courts, Contract Term 1/1/16 - 12/31/19; **(9) K160781** CY 16 Judicial One Time Funding, Contract Term 1/1/16 - 12/31/19, **(10) K170745** CY 17 Tribal Courts, Contract Term 1/1/17 – 12/31/19; **(11) K170748** CY 17 One Time Funding VAVA, Contract Term 1/1/17 - 12/31/18; **(12) K180718** CY 18 Tribal Courts, Contract Term 1/1/17 – 12/31/21; **(13) K180772** CY 18 One Time Direct TWAHE Funding Contract Term 1/1/18 - 12/31/21; **(14) K190723** CY 19 Tribal Courts, Contract Term 1/1/17 - 12/31/21; **(15) K190778** CY 19 Judicial One Time Funds, Contract Term 1/1/17 - 12/31/20; **(16) K200713** CY 20 Tribal Courts, Contract Term 1/1/20 - 12/31/21; **(17) K200744** CY 20 One Time Funds VAWA, Contract Term 1/1/20 - 12/31/21, extended to 1/14/22; **(18) K200791** CY 20 One time Fund DAPA CW, Contract Term 1/1/17 - 12/31/21, extended to 3/11/22; **(19) K210722** CY 21 Tribal Courts, Contract Term 1/1/21-12/31/21; **(20) K210758** Tribal Courts Program - ARPA, Contract Term 10/1/17 -12/31/21; **(21) K220710** CY22 Tribal Courts Program, Contract Term 1/22/22 - 12/31/22 **(22) K201506** US Treasury - Judicial Branch (CARES ACT), Contract Term 8/26/20 - 12/30/20, extended to 12/30/21 and **(23) K211518** US Treasury (ARPA), Contract Term 3/11/21 to 12/31/26. There are thirteen (13) Public Law 93-638 Indian Self-Determination Act, multiyear contracts with the Bureau of Indian Affairs (BIA) to provide court services within the Navajo

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
<b>1</b>	<b>K170801</b>	<b>Peacemaking Youth EDU-Apprentices</b>						
	2001	Personnel Expenses	0.00	106,658.00	11,646.50	0.00	95,011.50	10.92%
	3000-7000	Operating Expenses	302,448.00	195,660.00	65,576.65	0.00	130,083.35	33.52%
	9500	Matching & Indirect Cost	47,182.00	47,312.00	12,085.44	0.00	35,226.56	25.54%
	2000	Expenses	349,630.00	349,630.00	89,308.59	0.00	260,321.41	25.54%
<b>2</b>	<b>K180800</b>	<b>Navajo Juvenile Healing To Wellness Court</b>						
	2001	Personnel Expenses	106,185.00	106,185.00	15,609.35	0.00	90,575.65	14.70%
	3000-7000	Operating Expenses	196,583.00	196,583.00	10,866.06	0.00	185,716.94	5.53%
	9500	Matching & Indirect Cost	47,232.00	47,232.00	4,192.70	0.00	43,039.30	8.88%
	2000	Expenses	350,000.00	350,000.00	30,668.11	0.00	319,331.89	8.76%
<b>3</b>	<b>K170802</b>	<b>FY 17 Edward Byrne JAG</b>						
	3000-7000	Operating Expenses	64,537.00	64,537.00	0.00	0.00	64,537.00	0.00%
	9500	Matching & Indirect Cost	6,453.00	6,453.00	0.00	0.00	6,453.00	0.00%
	2000	Expenses	70,990.00	70,990.00	0.00	0.00	70,990.00	0.00%
<b>4</b>	<b>K180801</b>	<b>FY '18 New Path Reentry</b>						
	2001	Personnel Expenses	59,902.00	208,259.00	0.00	0.00	208,259.00	0.00%
	3000-7000	Operating Expenses	113,033.00	385,906.00	405.06	0.00	385,500.94	0.10%
	9500	Matching & Indirect Cost	27,065.00	105,835.00	64.20	0.00	105,770.80	0.06%
	2000	Expenses	200,000.00	700,000.00	469.26	0.00	699,530.74	0.07%
<b>5</b>	<b>K180802</b>	<b>NN Wellness Courts</b>						
	2001	Personnel Expenses	365,197.00	365,197.00	5,265.35	0.00	359,931.65	1.44%
	3000-7000	Operating Expenses	283,311.00	283,311.00	563.67	0.00	282,747.33	0.20%
	9500	Matching & Indirect Cost	101,492.00	101,492.00	923.90	0.00	100,568.10	0.91%
	2000	Expenses	750,000.00	750,000.00	6,752.92	0.00	743,247.08	0.90%

<b>6</b>	<b>K160800</b>	<b>FY 16 Edward Byrne JAG</b>						
	3000-7000	Operating Expenses	46,301.00	44,392.00	43,115.52	0.00	1,276.48	97.12%
	9500	Matching & Indirect Cost	2,530.00	4,439.00	4,311.56	0.00	127.44	97.13%
	2000	Expenses	48,831.00	48,831.00	47,427.08	0.00	1,403.92	97.12%
<b>7</b>	<b>K180803</b>	<b>FY 18 Edward Byrne JAG</b>						
	3000-7000	Operating Expenses	99,581.00	99,581.00	0.00	0.00	99,581.00	0.00%
	9500	Matching & Indirect Cost	9,958.00	9,958.00	0.00	0.00	9,958.00	0.00%
	2000	Expenses	109,539.00	109,539.00	0.00	0.00	109,539.00	0.00%
		Judicial Branch External Funds	\$1,878,990.00	\$2,378,990.00	\$174,625.96	\$0.00	\$2,204,364.04	7.34%
No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
<b>8</b>	<b>K160736</b>	<b>CY 16 Tribal Courts</b>						
	2001	Personnel Expenses	1,334,724.00	949,782.11	949,782.11	0.00	0.00	100.00%
	3000-7000	Operating Expenses	101,577.00	680,813.45	680,813.45	0.00	0.00	100.00%
	9000	Capital Outlay	0.00	95,175.49	95,175.49	0.00	0.00	100.00%
	2000	Expenses	1,436,301.00	1,725,771.05	1,725,771.05	0.00	0.00	100.00%
<b>9</b>	<b>K160781</b>	<b>CY 16 Judicial One Time Funds</b>						
	2001	Personnel Expenses	276,511.00	280,169.60	280,169.60	0.00	0.00	100.00%
	3000-7000	Operating Expenses	16,305.00	12,646.40	12,646.40	0.00	0.00	100.00%
	2000	Expenses	292,816.00	292,816.00	292,816.00	0.00	0.00	100.00%
<b>10</b>	<b>K170745</b>	<b>CY 17 Tribal Courts</b>						
	2001	Personnel Expenses	770,471.00	1,358,721.44	1,357,608.08	0.00	1,113.36	99.92%
	3000-7000	Operating Expenses	53,563.00	232,055.56	232,055.56	0.00	0.00	100.00%
	2000	Expenses	824,034.00	1,590,777.00	1,589,663.64	0.00	1,113.36	99.93%
<b>11</b>	<b>K170748</b>	<b>CY 17 One Time Funds VAWA</b>						
	2001	Personnel Expenses	10,272.00	25,798.30	25,798.30	0.00	0.00	100.00%
	3000-7000	Operating Expenses	79,728.00	64,201.70	64,201.70	0.00	0.00	100.00%
	2000	Expenses	90,000.00	90,000.00	90,000.00	0.00	0.00	100.00%
<b>12</b>	<b>K180718</b>	<b>CY 18 Tribal Courts</b>						
	2001	Personnel Expenses	258,684.00	1,559,353.06	1,559,111.78	0.00	241.28	99.98%
	3000-7000	Operating Expenses	10,933.00	111,361.94	111,361.94	0.00	0.00	100.00%
	2000	Expenses	269,617.00	1,670,715.00	1,670,473.72	0.00	241.28	99.99%
<b>13</b>	<b>K180772</b>	<b>CY 18 One Time Direct TIWAHE</b>						
	2001	Personnel Expenses	272,340.00	275,815.10	271,595.74	0.00	4,219.36	98.47%
	3000-7000	Operating Expenses	23,488.00	20,012.90	19,496.13	0.00	516.77	97.42%
	2000	Expenses	295,828.00	295,828.00	291,091.87	0.00	4,736.13	98.40%
<b>14</b>	<b>K190723</b>	<b>CY 19 Tribal Courts</b>						
	2001	Personnel Expenses	262,524.00	1,437,137.43	1,436,572.56	0.00	564.87	99.96%
	3000-7000	Operating Expenses	8,119.00	248,682.57	215,715.89	21,364.37	11,602.31	95.33%
	2000	Expenses	270,643.00	1,685,820.00	1,652,288.45	21,364.37	12,167.18	99.28%
<b>15</b>	<b>K190778</b>	<b>CY 19 Judicial One Time Funds</b>						
	2001	Personnel Expenses	277,245.00	278,655.00	255,408.62	0.00	23,246.38	91.66%
	3000-7000	Operating Expenses	48,061.00	46,651.00	8,297.68	411.88	37,941.44	18.67%
	2000	Expenses	325,306.00	325,306.00	263,706.30	411.88	61,187.82	81.19%
<b>16</b>	<b>K200713</b>	<b>CY 20 Tribal Courts</b>						
	2001	Personnel Expenses	272,055.00	1,688,151.59	1,643,152.49	0.00	44,999.10	97.33%
	3000-7000	Operating Expenses	51,130.00	214,889.41	44,787.91	61,796.41	108,305.09	49.60%
	2000	Expenses	323,185.00	1,903,041.00	1,687,940.40	61,796.41	153,304.19	91.94%
<b>17</b>	<b>K200744</b>	<b>CY 20 Judicial One Time Funds VAWA</b>						
	2001	Personnel Expenses	80,927.00	103,196.00	90,127.50	0.00	13,068.50	87.34%
	3000-7000	Operating Expenses	104,265.00	81,996.00	699.93	36,623.00	44,673.07	45.52%
	2000	Expenses	185,192.00	185,192.00	90,827.43	36,623.00	57,741.57	68.82%
<b>18</b>	<b>K200791</b>	<b>CY 20 Judicial One Time Fund DAPA CW</b>						
	2001	Personnel Expenses	478,643.00	516,574.66	432,615.75	0.00	83,958.91	83.75%
	3000-7000	Operating Expenses	47,200.00	9,268.34	3,018.24	0.00	6,250.10	32.57%
	2000	Expenses	525,843.00	525,843.00	435,633.99	0.00	90,209.01	82.84%
<b>19</b>	<b>K210722</b>	<b>CY 21 Tribal Courts</b>						
	2001	Personnel Expenses	273,047.00	1,621,107.87	1,535,002.28	0.00	86,105.59	94.69%
	3000-7000	Operating Expenses	16,878.00	56,654.13	8,989.79	2,671.20	44,993.14	20.58%
	2000	Expenses	289,925.00	1,677,762.00	1,543,992.07	2,671.20	131,098.73	92.19%

<b>20</b>	<b>K210758</b>	<b>CY 21 Tribal Courts Program - ARPA</b>						
	2001	Personnel Expenses	35,933.00	35,933.00	0.00	0.00	35,933.00	0.00%
	3000-7000	Operating Expenses	673,067.00	673,067.00	43,930.72	65,967.75	563,168.53	16.33%
	9000	Capital Outlay	291,000.00	291,000.00	0.00	0.00	291,000.00	0.00%
	2000	Expenses	1,000,000.00	1,000,000.00	43,930.72	65,967.75	890,101.53	10.99%
<b>21</b>	<b>K220710</b>	<b>CY '22 Tribal Courts Program</b>						
	2001	Personnel Expenses	253,732.00	1,409,621.00	173,883.06	0.00	1,235,737.94	12.34%
	3000-7000	Operating Expenses	8,575.00	86,713.00	890.49	32,787.04	53,035.47	38.84%
	2000	Expenses	262,307.00	1,496,334.00	174,773.55	32,787.04	1,288,773.41	13.87%
		Total P.L. 93-638 Funds:	\$6,390,997.00	\$14,465,205.05	\$11,552,909.19	\$221,621.65	\$2,690,674.21	81.40%
		Judicial Branch External Funds & P.L. 93-638 Grand Total:	\$8,269,987.00	\$16,844,195.05	\$11,727,535.15	\$221,621.65	\$4,895,038.25	70.94%
No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
<b>22</b>	<b>K201506</b>	<b>US TREASURY - Judicial Branch (CARES ACT)</b>						
	2001	Personnel Expenses	334,029.00	61,242.57	61,242.57	0.00	0.00	100.00%
	3000-7000	Operating Expenses	7,475,923.00	1,871,924.41	1,871,924.41	0.00	0.00	100.00%
	9000	Capital Outlay	1,823,911.00	0.00	0.00	0.00	0.00	#DIV/0!
	2000	Expenses	9,633,863.00	1,933,166.98	1,933,166.98	0.00	0.00	100.00%
<b>23</b>	<b>K211518</b>	<b>US TREASURY - Judicial Branch (APRA)</b>						
	2001	Personnel Expenses	272,786.00	272,786.00	0.00	0.00	272,786.00	0.00%
	3000-7000	Operating Expenses	5,603,899.00	5,603,899.00	0.00	0.00	5,603,899.00	0.00%
	2000	Expenses	5,876,685.00	5,876,685.00	0.00	0.00	5,876,685.00	0.00%
		<b>Overall Breakdown of General Funds, NNIJ, External Funds, P.L. 93-638 Funds and US Treasury</b>						
	2000	Personnel Expenses	21,067,967.00	27,808,433.73	16,059,036.65	0.00	11,749,397.08	57.75%
	3000-7000	Operating Expenses	17,243,822.00	14,043,700.81	3,816,986.75	334,821.12	9,891,892.94	29.56%
	9000	Capital Outlay	2,234,911.00	506,175.49	95,175.49	0.00	411,000.00	18.80%
	9500	Matching & Indirect Cost	241,912.00	322,721.00	21,577.80	0.00	301,143.20	6.69%
	2000	Expenses	\$40,788,612.00	\$42,681,031.03	\$19,992,776.69	\$334,821.12	\$22,353,433.22	47.63%

## XI. JUDICIAL BRANCH FINES AND FEES COLLECTION

FY 2022 2nd Quarter - Budget Status Report as of 3/31/22 - BU 107008							
Object Code	Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expensed of Total
1400	Financial Revenues	0.00	0.00	60.53	0.00	(60.53)	
1600	Fines & Court Fees	(500,000.00)	(500,000.00)	(196,216.23)	0.00	(303,783.77)	39.24%
1850	Other Revenue Sources	0.00	0.00	(1,045.00)	0.00	1,045.00	#DIV/0!
1000	Revenues	(\$500,000.00)	(\$500,000.00)	(\$197,200.70)	\$0.00	(\$302,799.30)	39.44%
Court Fines & Fees Collected by Quarter							
Object Code	Description	FY 2022 1st Qtr.	FY 2022 2nd Qtr.	FY 2022 3rd Qtr.	FY 2022 4th Qtr.	TOTAL - YTD	
<b>1600</b>	<b>Fines &amp; Court Fees</b>						
1611	District Court - Chinle	1,440.00	2,464.60			3,904.60	
1612	District Court - Crownpoint	1,704.20	652.70			2,356.90	
1613	District Court - Kayenta	606.05	1,736.27			2,342.32	
1614	District Court - Ramah	375.00	1,970.00			2,345.00	
1615	District Court - Shiprock	635.40	679.15			1,314.55	
1616	District Court - Tuba City	3,506.10	3,840.01			7,346.11	
1617	District Court - Window Rock	1,356.00	1,105.25			2,461.25	
1618	District Court - Dilkon	235.00	1,110.00			1,345.00	
1619.02	District Court - Aneth	155.00	35.00			190.00	
1619.04	District Court - Dzil Yijiin	218.40	680.00			898.40	
<b>1610</b>	<b>Dist. Fines &amp; Court Fees Total:</b>	<b>\$10,231.15</b>	<b>\$14,272.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,504.13</b>	
<b>1620</b>	<b>Family</b>						
1621	Family Court - Alamo	130.00	35.00			165.00	
1622	Family Court - Chinle	495.00	1,075.00			1,570.00	
1623	Family Court - Crownpoint	685.00	565.00			1,250.00	
1624	Family Court - Kayenta	445.00	575.00			1,020.00	
1625	Family Court - Ramah	47.10	45.00			92.10	
1626	Family Court - Shiprock	635.25	695.00			1,330.25	
1627	Family Court - Tohajiilee	355.05	20.00			375.05	
1628	Family Court - Tuba City	1,151.95	541.00			1,692.95	
1629	Family Court - Window Rock	1,155.00	690.00			1,845.00	
1630	Family Court - Dilkon	335.00	230.00			565.00	
1631.02	Family Court - Aneth	190.00	355.00			545.00	
1631.04	Family Court - Dzil Yijiin	195.00	755.00			950.00	
<b>1620</b>	<b>Family Court Total:</b>	<b>\$5,819.35</b>	<b>\$5,581.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,400.35</b>	
<b>1640</b>	<b>Circuit</b>						
1642	Circuit Court - Alamo	22.75	39.70			62.45	
1644	Circuit Court - Tohajiilee	157.00	35.00			192.00	
<b>1640</b>	<b>Circuit Court Total:</b>	<b>\$179.75</b>	<b>\$74.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$254.45</b>	
<b>1650</b>	<b>Supreme</b>						
1652	Supreme Court - WR	480.00	420.00			900.00	
<b>1650</b>	<b>Supreme Court Total:</b>	<b>\$480.00</b>	<b>\$420.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$900.00</b>	
<b>1601</b>	<b>Court Total:</b>	<b>\$16,710.25</b>	<b>\$20,348.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,058.93</b>	

Object Code	Description	FY 2022 1st Qtr.	FY 2022 2nd Qtr.	FY 2022 3rd Qtr.	FY 2022 4th Qtr.	TOTAL - YTD
<b>1660</b>	<b>Public Safety Fines</b>					
1661	Traffic					
1662	Traffic Fines - Alamo	0.00	0.00			0.00
1663	Traffic Fines - Chinle	4,100.00	8,062.00			12,162.00
1664	Traffic Fines - Crownpoint	6,325.80	6,987.50			13,313.30
1665	Traffic Fines - Kayenta	33,318.50	27,330.00			60,648.50
1666	Traffic Fines - Ramah	2,167.50	9,736.00			11,903.50
1667	Traffic Fines - Shiprock	2,780.00	4,765.00			7,545.00
1668	Traffic Fines - Tohajiilee	0.00	0.00			0.00
1669	Traffic Fines - Tuba City	23,134.00	11,181.00			34,315.00
1670	Traffic Fines - Window Rock	2,160.00	6,890.00			9,050.00
1671	Traffic Fines - Dilkon	4,575.00	3,970.00			8,545.00
1672.02	Traffic Fines - Aneth	695.00	580.00			1,275.00
1672.04	Traffic Fines - Dzil Yijin	200.00	200.00			400.00
<b>1661</b>	<b>Traffic Total:</b>	<b>\$79,455.80</b>	<b>\$79,701.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$159,157.30</b>
1682	Restitution	0.00	0.00	0.00	0.00	0.00
<b>1600</b>	<b>Fines &amp; Court Fees Totals:</b>	<b>\$96,166.05</b>	<b>\$100,050.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$196,216.23</b>
<b>Judicial District Court Fines &amp; Fees Summary:</b>						
1600	Fines & Court Fees	10,231.15	14,272.98	0.00	0.00	24,504.13
1620	Family	5,819.35	5,581.00	0.00	0.00	11,400.35
1640	Circuit	179.75	74.70	0.00	0.00	254.45
1650	Supreme	480.00	420.00	0.00	0.00	900.00
1661	Traffic	79,455.80	79,701.50	0.00	0.00	159,157.30
1682	Restitution	0.00	0.00	0.00	0.00	0.00
	<b>Grand Totals:</b>	<b>\$96,166.05</b>	<b>\$100,050.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$196,216.23</b>